



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**


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**Meeting Date:** December 14, 2005

**Item Number: 2.**

**Subject:** County Administrator's Comments

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

**Summary of Information:**

Songs of the season will be performed by a choir of county employees led by Deputy County Attorney Jeffrey Mincks.

**Preparer:** Janice Blakley

**Title:** Deputy Clerk to Board of Supervisors

**Attachments:**

☐

Yes

☒

No

# **000001**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
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**Meeting Date:** December 14, 2005

**Item Number:** 5.A.

**Subject:**

Resolution Recognizing the Volunteer Efforts of Chesterfield County Employees Who Assisted Hurricane Katrina Victims

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature, likely "JBR", is written over the line for the County Administrator.

**Board Action Requested:**

Mr. Warren requests that the Board of Supervisors adopt this resolution recognizing the volunteer efforts of Chesterfield County employees who assisted Hurricane Katrina victims.

**Summary of Information:**

This resolution will recognize the volunteer efforts of Chesterfield County employees who assisted Hurricane Katrina victims.

Preparer: Donald J. Kappel

Title: Director, Public Affairs

**Attachments:**



Yes



No

# 000002

RECOGNIZING CHESTERFIELD COUNTY EMPLOYEES WHO ASSISTED HURRICANE KATRINA  
VICTIMS

WHEREAS, America watched nervously as Tropical Storm Katrina grew in severity from a tropical storm to a hurricane on August 25, 2005; and

WHEREAS, Hurricane Katrina quickly gathered strength, becoming a Category 5 hurricane on August 28, 2005; and

WHEREAS, downgraded slightly, but still a dangerous and very large Category 4 hurricane, Hurricane Katrina struck New Orleans, Louisiana on August 29, 2005, causing widespread flooding and displacing hundreds of thousands of residents; and

WHEREAS, the scope of devastation from the hurricane was unprecedented in U. S. history, and overwhelmed local and state agencies, necessitating federal assistance; and

WHEREAS, the need for volunteers was immediate and continues to this date, as the region strives to recover and to be able to provide essential services such as water, electricity, housing and other basic needs; and

WHEREAS, a group of volunteer Chesterfield County employees deployed to Louisiana on September 14, 2005 to assist the city of Baton Rouge, and subsequently St. Bernard Parish, by providing a mobile command post, Internet and mapping capabilities, cataloguing of digital photographs and providing fax and satellite telephone capabilities, developing daily incident action plans, providing command and control support, assisting in setting up an operational response plan, assisting in providing logistical support for fire personnel and mutual aid resources and maintaining liaison with the parish emergency operations center and military personnel operating in the parish; and

WHEREAS, these volunteers included Fire and Emergency Medical Services personnel Deputy Chief Frank Edwards, Battalion Chief Bobby Lukhard, Battalion Chief Lee Williams, Battalion Chief David Bailey, Captain Greg McCarraher, Captain Jack Speed, Captain John Boatwright, Captain Bryan Swanson, Firefighter Donnie Hall, Lieutenant Dave Hammond, along with Steve Wilson from the Chesterfield County Police Department; Firefighter Clark Wade served from September 7-17 in Mississippi with the Virginia Department of Forestry, helping to clear 300 miles of roadway blocked by fallen trees; and Dr. Allen Yee, Operational Medical Director, served with the VA-1 Disaster Medical Assistance Team in Mississippi from September 10-24; and

WHEREAS, a second team of Chesterfield County volunteers arrived in New Orleans on September 29<sup>th</sup> to relieve the first team, and this second team consisted of Deputy Chief Jim Graham, Battalion Chief Rick Edinger, Battalion Chief Steve Parrott, Battalion Chief Jim Fitch, Captain Mark Tinsley, Captain Chris Basdikis, Lieutenant Amy Vest, Captain Keith Diggs, Senior Captain Perry Hornbarger and Lieutenant Robert Easter; all of Fire/EMS, and Yvonne Dingus of the Police Department; and

WHEREAS, another Incident Management Team, comprised of Henrico and Chesterfield County employees, deployed to the stricken area of Harrison County, Mississippi October 26, and includes Captain Stuart Dalton, Captain Eric Mead, Lieutenant Robert Burnette and Assistant Fire Marshal William VanGils from Chesterfield County Fire/EMS, along with Vicki MacBain and William E. Moss, both of the Real Estate Assessor's Office; and

WHEREAS, Chesterfield County Police also deployed four teams to Mississippi, including in Group 1 Lieutenant Michael Marrior, Sergeant William George, Senior Police Officer Welton Judkins, Police Officer Travis Owens, Senior Police Officer Edward Pierpont, Senior Police Officer Brian Rhodenizer,

Senior Police Officer Jason Stocks, Career Police Officer David Suda, Master Police Officer Matthew McCartney and Senior Police Officer Jeffrey Williams; Group 2 included Captain James Stanley, Sergeant William Norris, Master Police Officer Carlos Gibson, Police Officer Robert Fekert, Police Officer Kevin Flynn, Police Officer Patrick McDonough, III, Senior Detective Troy Bunker and Police Officer Mark Donahue; Group 3 included Lieutenant Lorrie Smith, Sergeant William Pannell, Senior Police Officer Jeremy Bulluck, Senior Police Officer Stephen Fortier, Senior Police Officer Peter Cimbale, Senior Police Officer Jeffrey Kencitzski, Career Police Officer George Fisher and Senior Police Officer James Kuzik; and Group 4 included Lieutenant David Stone, Sergeant Gerald Netherland, Career Police Officer Carl Lunsford, Master Police Officer Timothy Morton, II, Senior Police Officer Scott Marree, Senior Police Officer Jeffrey Williams, Senior Police Officer Jason Stocks and Senior Police Officer Foster Lee.

NOW, THEREFORE, BE IT RESOLVED that the Chesterfield County Board of Supervisors, this 14<sup>th</sup> day of December 2005, expresses appreciation for the extraordinary volunteerism of these men and women, applauds their sense of social responsibility and selfless service to others, and is proud to have them as Chesterfield County employees.





**CHESTERFIELD COUNTY  
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**Meeting Date:** December 14, 2005

**Item Number:** 5.B.

**Subject:**

Resolutions Recognizing Mrs. Mary G. Carreras and Mr. A. James Kauffman for Their Service on the Chesterfield Community Services Board

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature in cursive script, likely of the County Administrator, written over a horizontal line.

**Board Action Requested:**

Adopt the attached resolutions.

**Summary of Information:**

The Board is requested to adopt a Resolution recognizing Mrs. Mary G. Carreras upon the completion of her third appointed term on the Community Services Board and a Resolution recognizing Mr. A. James Kauffman upon the completion of his three-year appointed term on the Community Services Board.

Preparer: George E. Braunstein

Title: Executive Director  
MH/MR/SA Department

**Attachments:**



Yes



No

#

000005

RECOGNIZING MRS. MARY G. CARRERAS FOR HER SERVICE  
ON THE CHESTERFIELD COMMUNITY SERVICES BOARD

WHEREAS, Mrs. Mary Carreras, serving as Member-At-Large, has served as a dedicated and faithful member of the Chesterfield County Community Services Board since her appointment by the Board of Supervisors, January 1992-December 1997 and February 2003-December 2005; and

WHEREAS, during her term as a member of the Chesterfield County Community Services Board, Mrs. Carreras has served with distinction as Chair of the Finance Committee, the Program Committee and the Policy Committee, served on the Executive Committee, Program Committee, Audit Committee, Service Quality Committee and as Vice Chair of the Board in 1993 and 1994 and Chair of the Board in 1995; and

WHEREAS, Mrs. Carreras has served three full terms on the Chesterfield County Community Services Board; and

WHEREAS, Mrs. Carreras is recognized as a strong advocate for growth in consumer services; and

WHEREAS, Mrs. Carreras was appointed to the State Mental Health Council from 1994 through 1997; and

WHEREAS, Mrs. Carreras has for over thirty years been an active volunteer and concerned citizen of Chesterfield County, serving in numerous leadership capacities, such as providing services as a professional nurse and nurse manager at CJW Hospital, Tucker Pavilion, CASA volunteer for Chesterfield County Juvenile Court, and serving on the Advisory Board at John Tyler Community College School of Nursing from 2002 to present; and

WHEREAS, Mrs. Carreras is acknowledged for her dedication and genuine concern for persons with mental disabilities.

NOW, THEREFORE, BE IT RESOLVED that the Chesterfield County Board of Supervisors, this 14<sup>th</sup> day of December 2005, publicly expresses its sincere appreciation to Mrs. Mary G. Carreras for her continuing efforts to enhance the quality mental health, mental retardation and substance abuse services provided for citizens of Chesterfield County.

AND, BE IT FURTHER RESOLVED that a copy of this resolution be presented to Mrs. Carreras, and that this resolution be permanently recorded among the papers of this Board of Supervisors of Chesterfield County, Virginia.

000006

RECOGNIZING MR. A. JAMES KAUFFMAN FOR HIS SERVICE  
ON THE CHESTERFIELD COMMUNITY SERVICES BOARD

WHEREAS, Mr. A. James Kauffman, serving as Member-At-Large, has served as a dedicated and faithful member of the Chesterfield County Community Services Board since his appointment by the Board of Supervisors, September 2003 through December 2005; and

WHEREAS, during his term as a member of the Chesterfield County Community Services Board, Mr. Kauffman has served with distinction as a member of the Finance Committee and the Human Resource Committee; and

WHEREAS, Mr. Kauffman has used his expertise as senior attorney to provide valuable input during the monthly meetings; and

WHEREAS, Mr. Kauffman is recognized as a strong advocate for growth in consumer services; and

WHEREAS, the guidance and dedication demonstrated by Mr. Kauffman is an important example of effective advocacy in support of quality human services; and

WHEREAS, Mr. Kauffman has for a number of years been an active volunteer and concerned citizen of Chesterfield County, serving in numerous leadership capacities, such as Past President of the Chesterfield Kiwanis providing toys and other support for children and families of our consumers, Past Vice-President of Kiwanis International, Past Governor of Capital District of Kiwanis, and on the Salvation Army Adult Rehabilitation Center Advisory Board; and

WHEREAS, Mr. Kauffman is acknowledged for his dedication and genuine concern for persons with mental disabilities.

NOW, THEREFORE, BE IT RESOLVED that the Chesterfield County Board of Supervisors, this 14<sup>th</sup> day of December 2005, publicly expresses its sincere appreciation to Mr. A. James Kauffman for his continuing efforts to enhance the quality mental health, mental retardation and substance abuse services provided for citizens of Chesterfield County.

AND, BE IT FURTHER RESOLVED that a copy of this resolution be presented to Mr. Kauffman, and that this resolution be permanently recorded among the papers of this Board of Supervisors of Chesterfield County, Virginia.

000007



**CHESTERFIELD COUNTY  
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**Meeting Date:** December 14, 2005

**Item Number:** 5.C.

**Subject:**

Resolution Recognizing Dr. Grace V. Norbrey and Ms. Elizabeth Ludden for Their Contributions to the Committee on the Future and Chesterfield County

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature in cursive script, likely belonging to the County Administrator.

**Board Action Requested:**

The Committee on the Future has requested that the Board of Supervisors commend and recognize Dr. Grace V. Norbrey and Ms. Elizabeth Ludden for their outstanding service to Chesterfield County through their representation on the Committee on the Future.

**Summary of Information:**

Dr. Grace V. Norbrey was appointed to the Committee on the Future in 1995 representing the Matoaca District. During the eleven years that Dr. Norbrey served on the Committee, the group studied and completed four reports: "Neighborhood Preservation: Strategies Now For Success in the Future," "Youth Development: Today's Youth, Tomorrow's Leaders," "The Aging of the Population: Choices, Options and Benefits of Aging" and "Green Infrastructure: Protecting Resources for Future Generations." She provided assistance in the writing and editing of all four reports. Dr. Norbrey is being recognized for her commitment and dedicated service to the county and the Committee on the Future.

Ms. Elizabeth Ludden was appointed to the Committee on the Future in 2000 representing the Midlothian District. During the six years that Ms. Ludden served on the Committee, the group studied and completed two reports: "The Aging of the Population: Choices, Options and Benefits of Aging" and "Green Infrastructure: Protecting Natural Resources for Future Generations." She provided assistance in the writing and editing of both reports. Ms. Ludden is being recognized for her commitment and dedicated service to the county and the Committee on the Future.

**Preparer:** Mary C. Kruse

**Title:** Government Affairs Analyst

**Attachments:**



Yes



No

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000008

RECOGNIZING DR. GRACE V. NORBREY FOR HER SERVICE  
TO THE COMMITTEE ON THE FUTURE

WHEREAS, the Chesterfield County Committee on the Future was established in 1987 by the Board of Supervisors and included in the County Charter for the purpose of assessing the future and long range challenges facing the county, advising the Board of Supervisors, and making recommendations for minimizing the adverse effect of future changes on the county; and

WHEREAS, Dr. Grace Norbrey was appointed as a member of the Committee on February 8, 1995; and

WHEREAS, Dr. Norbrey has served the citizens of the Matoaca District with distinction; and

WHEREAS, Dr. Norbrey served as an active committee member for eleven years, and

WHEREAS, the Committee created the "Neighborhood Preservation" report developing strategies to strengthen county communities by offering recommendations related to community organizations, neighborhood schools, community safety, crime prevention, and the maintenance, rehabilitation, and design of public and private facilities; and

WHEREAS, the Committee prepared the "Youth Development" report creating recommendations to maximize the opportunity for Chesterfield County youth to become engaged contributors within their communities through community, church, and private organizations, volunteerism, and school involvement; and

WHEREAS, the Committee completed the "Aging of the Population" report recognizing the opportunities created by the growing population of senior citizens, acknowledging the collective community obligation to meet seniors' needs, and offering suggestions that address the needs and opportunities of senior citizens in the areas of health, information services, mobility, education, social and leisure time, finances and housing; and

WHEREAS, the Committee compiled the "Green Infrastructure" report concerning the conservation of open spaces, the protection of natural resources and the preservation of heritage places for the benefit of the economy, the environment and the health and well being of current Chesterfield County residents and future generations; and

WHEREAS, Dr. Norbrey was instrumental in the completion of these reports and dedicated countless hours to the Committee during the past eleven years.

NOW, THEREFORE, BE IT RESOLVED that the Chesterfield County Board of Supervisors, this 14<sup>th</sup> day of December 2005, publicly recognizes Dr. Grace Norbrey and commends her for her dedication and outstanding service to the Committee on the Future and to the citizens of Chesterfield County.

AND, BE IT FURTHER RESOLVED that a copy of this resolution be presented to Dr. Norbrey and that this resolution be permanently recorded among the papers of this Board of Supervisors of Chesterfield County, Virginia.

000009

RECOGNIZING MS. ELIZABETH LUDDEN FOR HER SERVICE  
TO THE COMMITTEE ON THE FUTURE

WHEREAS, the Chesterfield County Committee on the Future was established in 1987 by the Board of Supervisors and included in the County Charter for the purpose of assessing the future and long range challenges facing the county, advising the Board of Supervisors, and making recommendations for minimizing the adverse effect of future changes on the county; and

WHEREAS, Ms. Elizabeth Ludden was appointed as a member of the Committee on January 12, 2000; and

WHEREAS, Ms. Ludden has served the citizens of the Midlothian District with distinction; and

WHEREAS, Ms. Ludden served as an active committee member for six years; and

WHEREAS, the Committee completed the "Aging of the Population" report recognizing the opportunities created by the growing population of senior citizens, acknowledging the collective community obligation to meet seniors' needs, and offering suggestions that address the needs and opportunities of senior citizens in the areas of health, information services, mobility, education, social and leisure time, finances and housing; and

WHEREAS, the Committee compiled the "Green Infrastructure" report concerning the conservation of open spaces, the protection of natural resources and the preservation of heritage places for the benefit of the economy, the environment and the health and well being of current Chesterfield County residents and future generations; and

WHEREAS, Ms. Ludden was instrumental in the completion of these two reports and dedicated countless hours to the Committee during the past six years.

NOW, THEREFORE, BE IT RESOLVED that the Chesterfield County Board of Supervisors, this 14<sup>th</sup> day of December 2005, publicly recognizes Ms. Elizabeth Ludden and commends her for her dedication and outstanding service to the Committee on the Future and to the citizens of Chesterfield County.

AND, BE IT FURTHER RESOLVED that a copy of this resolution be presented to Ms. Ludden and that this resolution be permanently recorded among the papers of this Board of Supervisors of Chesterfield County, Virginia.



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**Meeting Date:** December 14, 2005

**Item Number:** 5.D.

**Subject:**

Resolution Recognizing Craig S. Bryant, Utilities Department, Upon His Retirement December 1, 2005

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

*SLB*

**Board Action Requested:**

Staff requests the Board adopt the attached resolution.

**Summary of Information:**

Staff requests the Board adopt the attached resolution recognizing Craig S. Bryant for 34 and ½ years of service to the Chesterfield County Utilities Department.

Preparer: Millard "Pete" D. Stith, Jr. Title: Deputy County Administrator

**Attachments:**



Yes



No

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**000011**

RECOGNIZING MR. CRAIG S. BRYANT UPON HIS RETIREMENT

WHEREAS, Mr. Craig S. Bryant retired from Chesterfield County's Department of Utilities on December 1, 2005; and

WHEREAS, Mr. Bryant began his public service with Chesterfield County Utilities 34 years ago as Assistant County Engineer, received his Professional Engineer license in 1976, was promoted to Assistant Director in 1979 and then to Director in 1993; and

WHEREAS, the number of Chesterfield Utilities' customers has increased from 12,500 to 101,000 requiring significant expansion of the water and wastewater system since Mr. Bryant came to the department in 1971; and

WHEREAS, Mr. Bryant has ensured that the Utilities Department delivers water safely and efficiently to its customers and that it has always met state and federal guidelines and that the quality of treated wastewater assures protection of water quality in the James River and the Chesapeake Bay; and

WHEREAS, Mr. Bryant has formed partnerships with the City of Richmond and Appomattox River Water Authority to ensure our customers have sufficient supplies of water for current and future needs; and

WHEREAS, under Mr. Bryant's leadership, Chesterfield Utilities became one of the first participants in the Partnership for Safe Drinking Water, an alliance with the United States Environmental Protection Agency and the American Water Works Association and other conscientious water suppliers; and

WHEREAS, the Supervisory Control and Data Acquisition (SCADA) monitoring system was implemented during his leadership which was a monumental task that electronically allowed for remote observation and control of the county's water tanks and pumps making the department a leader in technology for public utilities; and

WHEREAS, Mr. Bryant has been responsible for major expansions and treatment enhancement projects at the Addison-Evans Water Production and Laboratory Facility and the Proctors Creek and Falling Creek Wastewater Plants; and

WHEREAS, nutrient removal facilities were installed at the wastewater treatment facilities to enhance water quality in the James River leading to awards of excellence from the Environmental Protection Agency, the Virginia Department of Environmental Quality, and the Virginia Water Environment Association; and

WHEREAS, Mr. Bryant served on the Board of Directors of the Virginia Association of Municipal Wastewater Agencies an organization representing the interests of agencies providing wastewater service to the citizens of Virginia in the regulatory and legislative arena; and

WHEREAS, in 2001, Mr. Bryant was among the first recipients of the Association of Metropolitan Water Agencies' Gold Awards for Competitiveness Achievement and was recognized for having one of the best-operated, most efficient water systems in the nation; and

WHEREAS, in 2002, Chesterfield County Utilities earned a AAA bond rating from the three top rating services, Standards & Poor's, Fitch Ratings and Moody's Investors Services, on its utility department bonds making Chesterfield Utilities one of only two water and wastewater utilities in the nation to have the highest rating from all three rating services; and

WHEREAS, in 2004, Chesterfield Utilities received a certificate of recognition for Excellence in Management from the Association of Metropolitan Sewerage Agencies which certifies that the department has successfully implemented progressive management initiatives that address the wide range of management challenges facing the clean water community, and Mr. Bryant was awarded the Platinum Award for Sustained Competitiveness Achievement from the Association of Metropolitan Water Agencies which recognizes long-term excellence and innovation in utility management.

NOW, THEREFORE, BE IT RESOLVED that the Chesterfield County Board of Supervisors recognizes Mr. Craig S. Bryant and extends appreciation, on behalf of its members and the citizens of Chesterfield County, for his 34 years of exceptional service to the County.

000012





**CHESTERFIELD COUNTY  
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**Meeting Date:** December 14, 2005

**Item Number:** 5.E.

**Subject:**

Recognition of Department Employees of the Year for 2005

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature, likely of the County Administrator, is written over the line.

**Board Action Requested:**

**Summary of Information:**

Employee recognition is a critical component of the county's quality effort. The annual Employee of the Year Program, begun in 1976, reflects the county's commitment to quality and excellence in the areas of customer service, teamwork, innovation, and continuous improvement. Employees of the year may also excel by solving an extraordinary problem or achieving a significantly difficult goal. This year we are pleased to recognize 33 Employees of the Year who were selected to represent their departments. The attached listing identifies the 2005 Employees of the Year and they are present to be recognized by the Board of Supervisors.

**Preparer:** \_\_\_\_\_ Marilyn E. Cole

**Title:** Assistant County Administrator

**Attachments:**



Yes



No

# 000013

## 2005 EMPLOYEES OF THE YEAR

NAME	DEPARTMENT
Kimberly Ackerman	MH/MR
Donna M. Arrington	Accounting
Belinda S. Ashmore	Real Estate Assessment
Karen Aylward	Economic Development
Virginia Barbour	Environmental Engineering
Sherry Berkheimer	Risk Management
Nancy Bush	Environmental & Security Management
Celeste Coles	Youth Group Home
Kimberly Conley	County Administration
Pam Craze	County Attorney
Karla Davila	Health Dept.
Teresa Davis	Planning
Jason S. Deonanan	IST
Bryan Edwards	Sheriff's Office
Michael Elder	General Services
Rebecca Fitzke	Building Inspection
Reginald E. Flippin, Jr.	Fire & EMS Dept.
Patricia Glazier	Youth Planning & Development
David Goode	Public Affairs
Carol T. Judkins	Budget & Management
Gina Love	Community Development
Mary Martin	HRM
Jo Carol Mayton	Purchasing
Willie A. May, Sr.	Juvenile Detention
Chartel J. Nelson	Treasurer
Susie Owens	Parks & Recreation
Danny Parnell	Utilities
Jami Pease	Community Corrections Services
Cathy Peppers	Internal Audit
Officer Richard J. Regan, II	Police Department
Kim A. Rosamila	Emergency Communications Office
Jennifer Shepley	Library
Cindy R. Taylor	Chesterfield University

000014



**CHESTERFIELD COUNTY  
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**Meeting Date:** December 14, 2005

**Item Number:** 7.

**Subject:**

To Consider Amendments to Sections 19-65, 19-66, 19-102, 19-103, 19-107.1, 19-108, 19-124, 19-301, and 19-510 of the Code of the County of Chesterfield, 1997, as Amended Relating to Home Occupations

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

*JBR*

**Board Action Requested:**

The Planning Commission and staff recommend that the Board of Supervisors approve these amendments to the Code of the County of Chesterfield.

**Summary of Information:**

On July 27, 2005, the Board of Supervisors deferred these amendments to their October 12, 2005, meeting to allow time for further review and consideration.

Also, on October 12, 2005 the Board of Supervisors deferred these amendments to their December 14, 2005, meeting to allow more time for further review and consideration.

The Planning Commission held their public hearing on the attached zoning ordinance amendments on April 19, 2005. One person spoke in opposition and one person spoke in favor of these amendments which concern home occupations, truck parking and tow vehicles. Following the public hearing, the Planning Commission deferred these amendments to its April 21, 2005, meeting and then to its May 17, 2005, meeting. On May 17, 2005, the Planning Commission unanimously recommended approval of the enclosed ordinance amendments.

Preparer: Kirkland A. Turner Title: Director of Planning

**Attachments:**



Yes



No

# 000015

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These ordinance amendments accomplish two separate tasks: (1) changing home occupations from an accessory use to a restricted use in residential and agricultural districts, revising some home occupations conditions, and adding some additional categories of businesses that may not be conducted from the home; and (2) making truck parking a restricted use in residential districts, with specific provisions for tow vehicles.

**Home Occupations**

Home occupations will be moved from accessory to restricted uses. The definition of home occupation, section 19-301, will be amended to delete the specific listed restrictions, which are instead moved into the restrictions for the home occupation restricted use. Additional restrictions for home occupations are proposed as follows: to permit only one home occupation per dwelling unit, to permit non family member employees, to permit certain external alterations to the property, to allow some commodity storage, to restrict equipment storage, to restrict tow vehicle parking as part of a home occupation and to restrict the number of clients on the property at one time. Finally, the amendments will prohibit dance studios, motor vehicle repair, motor vehicle painting or body work, motor vehicle detailing, private clubs and trash collections as home occupations.

**Commercial Vehicle Parking**

Truck parking in R, R-TH, R-MF Districts will be deleted from section 19-510 and, instead, parking commercial trucks, commercial vehicles, public service vehicles or school buses will be made a restricted use in those districts, subject to weight and axle restrictions. There are also proposed restrictions specific to tow vehicles, including allowable weight and type of vehicle, lot size and need for screening, and load restrictions.

**000016**

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY  
OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING  
AND RE-ENACTING SECTION 19-65, 19-66, 19-102, 19-103, 19-107.1,  
19-108, 19-124, 19-301 AND 19-510 RELATING TO HOME OCCUPATIONS

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

(1) *That Sections 19-65, 19-66, 19-102, 19-103, 19-107.1, 19-108, 19-124, 19-301 and 19-510 of the Code of the County of Chesterfield, 1997, as amended, are amended and re-enacted to read as follows:*

**Sec. 19-65. Uses permitted with certain restrictions.**

The following uses shall be permitted in the R-88 District subject to compliance with the following conditions and other applicable standards of this chapter. If these restrictions cannot be met, these uses may be allowed by conditional use, subject to section 19-13:

o o o

- (e) Home occupation, provided that:
  - (1) No more than one home occupation shall be permitted within each dwelling unit.
  - (2) No employees shall be permitted to work on the premises other than family member employees that live on the premises.
  - (3) The use is within a dwelling, accessory structure or both provided that the total area for the use does not exceed 25% of the floor of the dwelling or 250 square feet, whichever is greater,
  - (4) The use is clearly incidental and secondary to the use of the property for dwelling purposes and no external alterations, which would cause the premises to differ from its residential character by the use of colors, materials, lighting, or construction, are permitted,
  - (5) No commodity is stored or sold on the premises except for light inventory.
  - (6) No more than one vehicle and one single axle trailer not exceeding 13 feet in length and 3,200 pounds used in conjunction with the home occupation may be parked on the premises. No equipment shall be stored outside the dwelling or accessory structure that would indicate that a business is being conducted on site except for equipment stored on the vehicle or trailer used in conjunction with the business. The vehicle and equipment for a home occupation shall be parked on the premises where the home occupation is conducted, but a trailer must be parked, except for loading or unloading, either in the rear yard or so that its view is screened from adjacent properties or public roads. A vehicle used for towing shall not be permitted to have a vehicle in tow or on its flatbed while it is parked on the premises, and

- (7) No assembly or group instruction shall be permitted with a home occupation. Individual instruction on a one to one basis is permitted. Only one client may be on the property at any one time.

(f) Parking and storage of any commercial truck, commercial vehicle, public service vehicle or school bus provided that no such vehicle shall exceed 6,000 pounds or have more than two axles, except tow vehicles may exceed 6,000 pounds or have more than two axles. The restriction in this subsection shall not apply to (i) trucks, vehicles or buses on the premises while loading or unloading; or (ii) trucks or vehicles parked on a farm where the parking is incidental to the farming use being conducted on the property.

- (1) Parking of no more than one tow vehicle, provided:

- a. The vehicle shall be of wrecker or roll back body style.
- b. The vehicle shall not exceed 16,000 pounds.
- c. The vehicle shall be located on a lot three acres or greater or shall be parked under a carport or within a garage or shall be parked so that its view is screened from adjacent properties or public roads.
- d. The vehicle shall not be permitted to have a vehicle in tow or on its flatbed.

#### **Sec. 19-66. Accessory uses, buildings and structures.**

The following accessory uses, buildings and structures shall be permitted in the R-88 District:

o o o

~~(b)~~ ~~Home occupations.~~

~~(e)~~ (b) Tennis courts and similar recreational facilities.

~~(d)~~ (c) Swimming pools and adjoining deck areas; provided that no swimming pool wall shall be located within six feet of an adjacent lot or parcel nor in a required front or corner side yard.

~~(e)~~ (d) Temporary buildings or trailers devoted to purposes incidental to construction activities taking place on the premises; provided that such buildings or trailers shall be removed upon completion or abandonment of the work.

~~(f)~~ (e) Signs.

~~(g)~~ (f) Other accessory uses, buildings and structures not otherwise prohibited, customarily accessory and incidental to any permitted use.

o o o

**Sec. 19-102. Uses permitted with certain restrictions.**

The following uses shall be permitted in the R-TH District subject to compliance with the following conditions and other applicable standards of this chapter. If these restrictions cannot be met, these uses may be allowed by conditional use, subject to section 19-13:

o o o

- (e) Home occupation, provided that:
  - (1) No more than one home occupation shall be permitted within each dwelling unit.
  - (2) No employees shall be permitted to work on the premises other than family member employees that live on the premises.
  - (3) The use is within a dwelling, accessory structure or both provided that the total area for the use does not exceed 25% of the floor of the dwelling or 250 square feet, whichever is greater.
  - (4) The use is clearly incidental and secondary to the use of the property for dwelling purposes and no external alterations, which would cause the premises to differ from its residential character by the use of colors, materials, lighting, or construction, are permitted.
  - (5) No commodity is stored or sold on the premises except for light inventory.
  - (6) No more than one vehicle and one single axle trailer not exceeding 13 feet in length and 3,200 pounds used in conjunction with the home occupation may be parked on the premises. No equipment shall be stored outside the dwelling or accessory structure that would indicate that a business is being conducted on site except for equipment stored on the vehicle or trailer used in conjunction with the business. The vehicle and equipment for a home occupation shall be parked on the premises where the home occupation is conducted, but a trailer must be parked, except for loading or unloading, either in the rear yard or so that its view is screened from adjacent properties or public roads. A vehicle used for towing shall not be permitted to have a vehicle in tow or on its flatbed while it is parked on the premises, and
  - (7) No assembly or group instruction shall be permitted with a home occupation. Individual instruction on a one to one basis is permitted. Only one client may be on the property at any one time.
- (f) Parking and storage of any commercial truck, commercial vehicle, public service vehicle or school bus provided that no such vehicle shall exceed 6,000 pounds or have more than two axles, except tow vehicles may exceed 6,000 pounds or have more than two axles. The restriction in this subsection shall not apply to (i) trucks, vehicles or buses on the premises while loading or unloading; or (ii) trucks or vehicles parked on a farm where the parking is incidental to the farming use being conducted on the property.

(1) Parking of no more than one tow vehicle, provided:

- a. The vehicle shall be of wrecker or roll back body style.
- b. The vehicle shall not exceed 16,000 pounds.
- c. The vehicle shall be located on a lot three acres or greater or shall be parked under a carport or within a garage or shall be parked so that its view is screened from adjacent properties or public roads.
- d. The vehicle shall not be permitted to have a vehicle in tow or on its flatbed.

o o o

**Sec. 19-103. Accessory uses, buildings and structures.**

The following accessory uses, buildings and structures shall be permitted in the R-TH District:

o o o

~~(b)~~ ~~Home occupations.~~

~~(e)~~ (b) Tennis courts and similar recreational facilities.

~~(e)~~ (c) Swimming pools and adjoining deck areas; provided that no swimming pool wall shall be located within six feet of an adjacent lot or parcel nor in a required front or corner side yard.

~~(e)~~ (d) Temporary buildings or trailers devoted to purposes incidental to construction activities taking place on the premises; provided that such buildings or trailers shall be removed upon completion or abandonment of the work.

~~(f)~~ (e) Signs.

~~(g)~~ (f) Other accessory uses, buildings and structures not otherwise prohibited, customarily accessory and incidental to any permitted use.

o o o

**Sec. 19-107.1. Uses permitted with certain restrictions.**

The following uses shall be permitted in the R-MF District subject to compliance with the following conditions and other applicable standards of this chapter. If these restrictions cannot be met, these uses may be allowed by conditional use, subject to section 19-13:

o o o

(d) Home occupation, provided that:

(1) No more than one home occupation shall be permitted within each dwelling unit.

(2) No employees shall be permitted to work on the premises other than family member employees that live on the premises.



- (3) The use is within a dwelling, accessory structure or both provided that the total area for the use does not exceed 25% of the floor of the dwelling or 250 square feet, whichever is greater.
- (4) The use is clearly incidental and secondary to the use of the property for dwelling purposes and no external alterations, which would cause the premises to differ from its residential character by the use of colors, materials, lighting, or construction, are permitted.
- (5) No commodity is stored or sold on the premises except for light inventory.
- (6) No more than one vehicle and one single axle trailer not exceeding 13 feet in length and 3,200 pounds used in conjunction with the home occupation may be parked on the premises. No equipment shall be stored outside the dwelling or accessory structure that would indicate that a business is being conducted on site except for equipment stored on the vehicle or trailer used in conjunction with the business. The vehicle and equipment for a home occupation shall be parked on the premises where the home occupation is conducted, but a trailer must be parked, except for loading or unloading, either in the rear yard or so that its view is screened from adjacent properties or public roads. A vehicle used for towing shall not be permitted to have a vehicle in tow or on its flatbed while it is parked on the premises, and
- (7) No assembly or group instruction shall be permitted with a home occupation. Individual instruction on a one to one basis is permitted. Only one client may be on the property at any one time.

(e) Parking and storage of any commercial truck, commercial vehicle, public service vehicle or school bus provided that no such vehicle shall exceed 6,000 pounds or have more than two axles, except tow vehicles may exceed 6,000 pounds or have more than two axles. The restriction in this subsection shall not apply to (i) trucks, vehicles or buses on the premises while loading or unloading; or (ii) trucks or vehicles parked on a farm where the parking is incidental to the farming use being conducted on the property.

- (1) Parking of no more than one tow vehicle, provided:
  - a. The vehicle shall be of wrecker or roll back body style.
  - b. The vehicle shall not exceed 16,000 pounds.
  - c. The vehicle shall be located on a lot three acres or greater or shall be parked under a carport or within a garage or shall be parked so that its view is screened from adjacent properties or public roads.

- d. The vehicle shall not be permitted to have a vehicle in tow or on its flatbed.

o o o

**Sec. 19-108. Accessory uses, buildings and structures.**

The following accessory uses, buildings and structures shall be permitted in the R-MF District:

o o o

- ~~(b)~~ ~~Home occupations.~~
- ~~(e)~~ (b) Recreational facilities as required for the project and that primarily serve the surrounding residential community.
- ~~(d)~~ (c) Management office and maintenance buildings for the project.
- ~~(e)~~ (d) Temporary buildings or trailers devoted to purposes incidental to construction activities taking place on the premises; provided that such buildings or trailers shall be removed upon completion or abandonment of such work.
- ~~(f)~~ (e) Signs.
- ~~(g)~~ (f) Other accessory uses, buildings and structures not otherwise prohibited, customarily accessory and incidental to any permitted use.

o o o

**Sec. 19-124. Uses permitted with certain restrictions.**

The following uses shall be permitted in the A District subject to compliance with the following conditions and other applicable standards of this chapter. If the following restrictions cannot be met, these uses may be allowed by conditional use, subject to section 19-13:

o o o

- (e) Home occupation, provided that:
- (1) No more than one home occupation shall be permitted within each dwelling unit.
- (2) No employees shall be permitted to work on the premises other than family member employees that live on the premises,
- (3) The use is within a dwelling, accessory structure or both provided that the total area for the use does not exceed 25% of the floor of the dwelling or 250 square feet, whichever is greater,
- (4) The use is clearly incidental and secondary to the use of the property for dwelling purposes and no external alterations, which would cause the premises to differ from its residential character by the use of colors, materials, lighting, or construction, are permitted,
- (5) No commodity is stored or sold on the premises except for light inventory,

- (6) No more than one vehicle and one single axle trailer not exceeding 13 feet in length and 3,200 pounds used in conjunction with the home occupation may be parked on the premises. No equipment shall be stored outside the dwelling or accessory structure that would indicate that a business is being conducted on site except for equipment stored on the vehicle or trailer used in conjunction with the business. The vehicle and equipment for a home occupation shall be parked on the premises where the home occupation is conducted, but a trailer must be parked, except for loading or unloading, either in the rear yard or so that its view is screened from adjacent properties or public roads. A vehicle used for towing shall not be permitted to have a vehicle in tow or on its flatbed while it is parked on the premises, and
- (7) No assembly or group instruction shall be permitted with a home occupation. Individual instruction on a one to one basis is permitted. Only one client may be on the property at any one time.

o o o

#### **Sec. 19-301. Definitions.**

o o o

*Home occupation:* Any occupation, profession, enterprise or activity conducted ~~solely by one or more members of a family on the premises~~ which is incidental and secondary to the use of the premises as a dwelling, including but not limited to the home office of a member of a recognized or licensed profession, such as an attorney, physician, dentist, certified massage therapist as defined in County Code § 15-91, musician, artist, real estate salesperson or broker, or engineer; ~~provided that:~~

- (1) ~~Not more than the equivalent area of one quarter of one floor shall be used for such purpose;~~
- (2) ~~Such occupation shall not require external alterations;~~
- (3) ~~No commodity is stored or sold, except those made on the premises;~~
- (4) ~~There shall be no group instruction, assembly or activity, and no display that will indicate from the exterior that the building is being used in part for any purpose other than that of a dwelling; and~~
- (5) ~~Only one motor vehicle used in conjunction with the home occupation is parked on the premises.~~

Permitted home occupations shall not include animal hospitals or kennels, beauty parlors, barbershops, dance studios, motor vehicle repair, motor vehicle painting or body work, motor vehicle detailing, nursing homes, convalescent homes, rest homes, private clubs, tourist homes, trash collection or similar establishments offering services to the general public.

o o o

**Sec. 19-510. Restrictions and limitations--Agricultural, residential, residential townhouse, multi-family residential, manufactured homes.**

- (a) Parking and storing recreational equipment in R, R-TH, MH and R-MF Districts:
  - (1) In all MH-2, MH-3, and R Districts, only two items of recreational equipment may be parked on a zoning lot for each dwelling unit thereon, outside of a totally enclosed building. Further, all recreational equipment shall be parked or stored in a rear yard, except for loading or unloading, and shall be set back at least ten feet from the rear lot lines and five feet from the side lot lines. No trailer or vehicle shall have its wheels removed except for repair purposes.
  - (2) No recreational equipment shall be used for living or business purposes or connected to utility services except for maintenance purposes.
  - (3) In R-TH, and R-MF Districts, parking and storing recreational equipment shall be prohibited unless a common storage area(s) is (are) provided for the parking. Parking spaces for recreational equipment and/or vehicles shall be in addition to that required for parking private vehicles. The storage area(s) shall be effectively screened from view.

~~(b) Truck Parking in R, R-TH, MH and R-MF Districts. No off street parking area or other premises in an R, R-TH, MH and R-MF District, except on a farm where the parking is incidental to the farming use being conducted on the property, shall be used for the parking or storage of any truck or commercial vehicle exceeding 4,000 pounds net weight and having more than two axles, except while loading or unloading on the premises.~~

(e) (b) Parking areas for five or more vehicles on lots in A, R, MH and R-TH districts, which are not used for residential purposes, shall conform to the parking requirements as though the property were located in an O, C or I District.

(2) *That this ordinance shall become effective immediately upon adoption.*



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** December 14, 2005

**Item Number:** 8.A.1.

**Subject:**

Nomination and Appointment to Chesterfield Community Services Board

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

**Board Action Requested:** That the Board approves the nomination/appointment of **Nancy St. Clair Finch** and **Lawrence D. Olszewski** as members at-large on the Chesterfield Community Services Board.

The term of appointment is effective January 1, 2006 through December 31, 2008.

**Summary of Information:**

The Chesterfield Community Services Board is designated as an Administrative/Policy Board responsible for the provision of public mental health, mental retardation and substance abuse services.

**Ms. Nancy Finch** resides at 8309 Poplar Hollow Trail, Richmond, VA 23235 (Midlothian District). **Mr. Lawrence Olszewski** resides at 14209 Long Gate Road, Midlothian, VA 23112 (Clover Hill District). The personal and professional backgrounds of both Ms. Finch and Mr. Olszewski would make positive contributions to the Community Services Board. See attached resumes.

Under the existing Rules of Procedure, appointments to boards and committees are nominated at one meeting and appointed at the subsequent meeting unless the Rules of Procedure are suspended by a unanimous vote of the Board members present. Nominees are voted on in the order they are nominated.

Preparer: George E. Braunstein

Title: Executive Director  
MH/MR/SA Department

**Attachments:**



Yes



No

#

000025

**COMMUNITY SERVICES BOARD  
BOARD MEMBER INFORMATION SHEET**

**Full Name:** Nancy St.Clair Finch (Mrs. Jerald A.) **D.O.B.** 7/6/38

**S.S. #:** 226 -50-5856 **Spouse:** Jerry

**Address:** 8309 Poplar Hollow Trail  
Richmond, Va. 23235

**Magisterial District/Supervisor:** Midlothian (Ed Barber)

**Mailing Address (if different):**

\_\_\_\_\_  
\_\_\_\_\_

**Telephone:** 864-5193 **(Office)**

864-5194 **(FAX #)**

272-6188 **(Home)**

**E-mail address:** nancyfin@erols.com

**Date of Appointment:** \_\_\_\_\_ **(effective: \_\_\_\_\_)**

**Employer:** Virginians for High Speed Rail

**Occupation/Title:** Executive Director

**OTHER INFORMATION**

**Please list your membership in other Community, Business or Service organizations (Professional affiliations only) and any elected offices held:**

Chesterfield Business Council Cabinet (past chair); Regional Drug

Free Alliance (board); Bon Air Presbyterian Church (elder, not on session)  
Richmond First Club; Learning Disabilities Council (board)

**Please list any relevant special interests and skills:**

Public/government relations; journalism; substance abuse advocacy;  
special education advocacy.

**Synopsis of CSB activities during appointed term (to be completed by Administrative Assistant to CSB):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **Nancy St.Clair Finch**

**8309 Poplar Hollow Trail (Home)  
Richmond, Va. 23235**

**5101 Monument Avenue (Work)  
Richmond, Va. 23230  
804-864-5193; 864-5194 FAX  
nancyfin@erols.com**

**Education:** Radford College, B. A.

**Birthplace:** Radford, Virginia

**Employment:** Executive Director, Virginians for High Speed Rail

**Former  
Employment:**

Consultant, Government and Public Relations, The Public Relations Council, Inc.; Legislative Liaison, George Mason University 1989-96; Legislative Liaison, Mary Washington College, 2003-05; News Director, J. Sargeant Reynolds Community College, 1987-89; Information Director, Virginia Community College System, 1983-86; Public Relations Associate, John Lambert Associates, Roanoke; Writer, Virginia Business, Cooperative Farmer, Cooperative Living, Emphasis, Commonwealth magazines; Reporter, Richmond Times-Dispatch, Charlottesville Daily Progress, Waynesboro News-Virginian, Radford News Journal

**Current Activities  
/Memberships**

Immediate Past Chairman and Cabinet, Chesterfield Business Council; Richmond First Club, Democratic Club of Metro Richmond, Chesterfield Democratic Committee, Learning Disabilities Council, executive committee; WCVE Community Services Board; Greater Richmond Chamber Foundation, board; Virginians for Better Transportation, steering committee co-chair; Regional Alliance Against Substance Abuse, board; Bon Air Presbyterian Church, elder and church and society division.

**Past Memberships/****Activities**

Candidate, House of Delegates 72nd District, 1995; Graduate Sorensen Institute (Virginia Institute of Political Leadership, 1994); Women's Health Advisory Council Medical College of Virginia, president, 1994; J. Sargeant Reynolds Community College, Program for Adults in Vocational Education (PAVE), advisory board 1990-2005; Richmond Public Relations Association of the Public Relations Society of America, board; Richmond First Club, second vice president and program chair; Citizens for Responsible Government, Chairman (1996-97, 1997-98); Learning Disabilities Council, president 1992-93; National Foundation of Infectious Diseases, Virginia Chapter, executive committee; Newspaper Food Editors and Writers Association; Very Special Arts Virginia, board; Capital Area Agency on Aging Foundation, board; Virginia Press Women, Richmond Forward, trustee; Crestwood Elementary and Monacan High School, PTA president.; Chesterfield County Young Democrats; volunteer, Democratic campaigns 1964-2004.

**Honors**

Medallion Award, Multi-Faceted Campaign, Virginia Public Relations Association, PRSA 1998; First Place Campaigns, Institutional Relations, Non-Profit, Virginia Press Women; First Place, Business and Financial Writing, Virginia Business Magazine, Virginia Press Association 1992; other writing Awards, Virginia Press Women and National Press Women.

**Residencies**

Radford, Staunton, Waynesboro, Charlottesville, Richmond, Henrico County, Chesterfield County

**Family**

Married to Jerald A. Finch; three children, Laura Finch-Cassel; Allen St.Clair Finch, Thomas Tynes Finch; three grandchildren, Julia Madison Finch, Santiago Tynes Finch, Mateo Finch Cassel



COMMUNITY SERVICES BOARD  
BOARD MEMBER INFORMATION SHEET

Full Name: LAWRENCE D. OLSZEWSKI D.O.B. 3/2/41  
S.S. #: 324-32-7167 Spouse: MARILYN  
Address: 14209 LONG GATE RD.  
MIDLOTHIAN, VA 23112  
Magisterial District/Supervisor: Clown Hill / Art Warren  
Mailing Address (if different):

Telephone: 744-7992 (Office) 370-7779-CELL  
744-1795 (FAX #)  
744-3281 (Home)  
E-mail address: LEXIEGRP@COMCAST.NET  
Date of Appointment: \_\_\_\_\_ (effective: \_\_\_\_\_)  
Employer: SELF EMPLOYED - THE ALEXIS GROUP  
Occupation/Title: PRESIDENT

OTHER INFORMATION

Please list your membership in other Community, Business or Service organizations (Professional affiliations only) and any elected offices held:

PLEASE SEE ATTACHED RESUME

Please list any relevant special interests and skills:

WELL VERSED IN ALL ASPECTS OF SOURCING, RECRUITING  
A GENERAL HUMAN RESOURCE ISSUES

Synopsis of CSB activities during appointed term (to be completed by Administrative Assistant to CSB):

000029

# **LAWRENCE D. (LARRY) OLSZEWSKI**

## **HUMAN RESOURCE CONSULTANT**

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### **MIDLOTHIAN, VIRGINIA OFFICE**

P.O. Box 241  
Midlothian, Virginia 23112  
Tel: 804-744-7992  
Fax: 804-744-1795

### **BACKGROUND SUMMARY**

Over thirty years experience as a human resource generalist, with a strong focus in the staffing, and sourcing areas, both at the facility and staff levels. Reputation for integrity, trust, and leadership skills with senior management.

### **PERSONAL AND GENERAL INFORMATION**

- Married, Two Sons
- B. S. HR Mgmt. Loyola Univ., Chicago-1962
- Graduate Level HR Courses
- ACA Executive Comp. Courses
- Past member HRSM
- Member ASME
- Past member Executive Committee Tuskegee University Cluster
- Past member Paper Industry Sourcing Committee

### **EMPLOYMENT HISTORY**

#### **2002-2004 MCGUIREWOODS, LLP**

Director Human Resources for this 1,800 person 15 office law firm with responsibility for all facets of human resources including attorney recruiting and training, staff recruiting, compensation, employee relations, employee benefits and office management.

#### **1997-2002 THE ALEXIS GROUP, INC.**

Founder and President of this retained executive search organization. Representative assignments included Executive Vice President Sales & Marketing, Vice President Sales, Vice President Marketing, Vice President Human Resources, Vice President Manufacturing and General Counsel as well as numerous less senior positions. Focused on diversity candidates at the request of clients which included Volvo Trucks North America, Mack Trucks, RDO Equipment, Heartland Industries, and Workhorse Custom Chassis.

#### **1974-1996 JAMES RIVER CORPORATION/AMERICAN CAN COMPANY**

(Note: American Can paper operations were acquired by James River in 1982).

Ended career with James River as Corporate Director Human Resources, reporting to the Senior Vice President HR with heavy emphasis on staffing. Responsible for all HR activities at the Corporate Office, as well as providing HR advice and counsel to business headquarters and field locations. Held top HR positions at various field locations.

**1969-1974 LASALLE EXTENSION UNIV. (SUBSIDIARY OF MACMILLAN PUBLISHING)**

Director Human Resources responsible for all HR functions within the subsidiary. Reported directly to the President with dotted line reporting to the Corporate VP HR.

**1967-1969 CHILDRENS MEMORIAL HOSPITAL, (CHICAGO)**

Director Human Resources with heavy emphasis on staffing and compensation issues. Reported to the President /Administrator.

**1962-1967 JOHNSON & JOHNSON, (CHICAGO)**

Started career in Human Resources with strong emphasis on staffing.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** December 14, 2005

**Item Number:** 8.A.2.

**Subject:**

Nominations/Appointments to the Appomattox River Water Authority (ARWA) Board

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

**Board Action Requested:**

Nominate and appoint/reappoint **Lane B. Ramsey**, County Administrator, and **Roy E. Covington**, Assistant Director of Utilities, to serve on the Appomattox River Water Authority Board.

**Summary of Information:**

The purpose of the Appomattox River Water Authority Board is to provide treated water as needed to member jurisdictions including the Counties of Chesterfield, Dinwiddie and Prince George and the Cities of Colonial Heights and Petersburg. The current terms of Mr. Craig Bryant and **Mr. Ramsey** expire December 31, 2005. The Board is requested to reappoint **Mr. Ramsey** and to appoint **Mr. Roy Covington** due to the retirement of Mr. Bryant. The new terms will be effective immediately and expire December 31, 2006.

Under the existing Rules of Procedure, appointments to boards and committees are nominated at one meeting and appointed at the subsequent meeting unless rules are suspended by a unanimous vote of a Board. Nominee is voted on in the order nominated.

Preparer: \_\_\_\_\_ Lisa H. Elko

Title: \_\_\_\_\_ Clerk to the Board

**Attachments:**

☐

Yes

☒

No

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**000032**



# CHESTERFIELD COUNTY BOARD OF SUPERVISORS AGENDA

Page 1 of 1

**Meeting Date: December 14, 2005**

**Item Number: 8.B.1.a.**

**Subject:**

Resolution Recognizing Mrs. Mary A. Ellis, Chesterfield County Purchasing Department, Upon Her Retirement

**County Administrator's Comments:**

**County Administrator:**

JBR

**Board Action Requested:**

Staff requests the Board adopt the attached resolution.

### Summary of Information:

Staff requests the Board adopt the attached resolution recognizing Mrs. Mary A. Ellis for 20 years of service to Chesterfield County.

Preparer: H. Edward James

**Title: Director of Purchasing**

**Attachments:**

5

Yes

No

#

000033

## RECOGNIZING MS. MARY A. ELLIS UPON HER RETIREMENT

WHEREAS, Ms. Mary A. Ellis will retire on January 1, 2006 after providing 20 years of dedicated and faithful service to Chesterfield County; and

WHEREAS, Ms. Ellis began her service on September 30, 1985 as a Senior Buyer with the Purchasing Department where she procured goods, services, and construction for Chesterfield County Government and Chesterfield County Schools, and her position has been reclassified and upgraded over the years, most recently to Senior Contract Officer on September 10, 2005; and

WHEREAS, Ms. Ellis through study, dedication, and written examination received the prestigious honor of being awarded the Certified Professional Public Buyer (CPPB) designation by the National Institute of Governmental Purchasing on November 1, 1988; and

WHEREAS, from 1989 through 1993 Ms. Ellis served with honor and distinction in successive offices as Treasurer, Secretary, Vice-President, and President of the Capital Area Purchasing Association and in so doing brought honor and distinction to Chesterfield County in the execution of her duties; and

WHEREAS, Ms. Ellis successfully completed the TQI Advisor Certification Requirements on August 24, 1999; and

WHEREAS, through dedication and perseverance and in accordance with the Purchasing Department's Cost Avoidance Program, Ms. Ellis has saved the taxpayers of Chesterfield County over one-half million dollars on technology equipment and maintenance and service contracts from 1991 to the present date; and

WHEREAS, Ms. Ellis has generated and administered numerous requirements contracts during her tenure which have very successfully met the needs of county and school departments through effective, efficient, and cost saving procurement techniques; and

WHEREAS, Ms. Ellis was always willing to take on any challenge presented to her with a positive "can-do" oriented attitude and has always worked well in a team environment and displayed a determined effort to stay with a project until it was successfully concluded; and

WHEREAS, Ms. Ellis has always remained calm under fire in her dealings with her customers and with vendors and was always thought of as a very friendly person and one of the nicest people you will ever meet; and

WHEREAS, Ms. Ellis has served successfully on many teams and projects during her tenure with the county and such contributions both as a team member and as an individual contributed to the excellence which made it possible for the Purchasing Department on October 25, 1999 to be the eighth public procurement entity within the United States, Canada, Ireland, and England and the first locality or state agency in Virginia to receive national accreditation for purchasing excellence by the National Institute of Governmental Purchasing; and

WHEREAS, Ms. Ellis displayed a commitment to duty along with an unwavering commitment to the highest ethical and moral standards while continually seeking to obtain the best value for the taxpayers of Chesterfield County; and

WHEREAS, Ms. Ellis will be tremendously missed for the quality and caliber of her commitment and performance in the Purchasing Department and to its many customers.

NOW, THEREFORE, BE IT RESOLVED that the Chesterfield County Board of Supervisors recognizes Ms. Mary A. Ellis and extends its appreciation for her 20 years of dedicated service to the county, congratulations upon her retirement, and best wishes for a long and happy retirement.

000034



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** December 14, 2005

**Item Number:** 8.B.1. b.

**Subject:**

Resolution Recognizing Mr. Robert M. Brooks, Parks and Recreation Department, Upon His Retirement

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

*JBR*

**Board Action Requested:**

Adoption of attached Resolution.

**Summary of Information:**

Recognizing the outstanding contributions of Mr. Robert M. Brooks for his sixteen years of service to Chesterfield County.

Preparer: Michael S. Golden

Title: Director-Parks and Recreation

**Attachments:**



Yes



No

# 000035

RECOGNIZING MR. ROBERT M. BROOKS UPON HIS RETIREMENT

WHEREAS, Mr. Robert M. Brooks retired on November 30, 2005 from the Chesterfield County Department of Parks and Recreation; and

WHEREAS, Mr. Brooks began his public service with Chesterfield County as a maintenance worker in 1989 in the Environmental Engineering Department and continued to faithfully work in that capacity until his transfer to the Parks and Recreation Department Parks Division in 1996 as a maintenance worker and later as a principal maintenance worker; and

WHEREAS, Mr. Brooks has provided excellent customer service, integrity and leadership in the maintenance of Chesterfield County park and school facilities; and

WHEREAS, Mr. Brooks has been an invaluable asset to the Parks and Recreation Department for the past nine years; and

WHEREAS, Mr. Brooks has been responsible for and instrumental in providing some of the best maintained park and school facilities in the county by which all other facilities are measured; and

WHEREAS, Mr. Brooks has been dedicated, productive and dependable in his maintenance responsibilities; and

WHEREAS, Mr. Brooks will be greatly missed by his co-workers, supervisors and the citizens of Chesterfield County whom he has served.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors recognizes the outstanding contributions of Mr. Robert M. Brooks, expresses the appreciation of all residents for his 16 years of service to Chesterfield County, and extends appreciation for his dedicated service to the county and congratulations upon his retirement, as well as best wishes for a long and happy retirement.





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** December 14, 2005

**Item Number:** 8.B.1.c.

**Subject:**

Resolution Recognizing Lieutenant John P. "Jack" Murphy, III, Police Department, Upon His Retirement

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature in cursive script, likely belonging to the County Administrator.

**Board Action Requested:**

The adoption of the attached resolution.

**Summary of Information:**

Lieutenant John P. "Jack" Murphy, III retired from the Police Department after having provided over 21 years of service to the citizens of Chesterfield County.

Preparer: \_\_\_\_\_ Lt. Colonel James P. Bourque

Title: \_\_\_\_\_ Deputy Chief of Police

**Attachments:**



Yes



No

#000037

RECOGNIZING LIEUTENANT JOHN P. "JACK" MURPHY, III UPON HIS RETIREMENT

WHEREAS, Lieutenant John P. "Jack" Murphy, III retired from the Chesterfield County Police Department on August 1, 2005, after providing 21 years of quality service to the citizens of Chesterfield County; and

WHEREAS, Lieutenant Murphy began his service to the Police Department as a volunteer Special Police Officer; and

WHEREAS, Lieutenant Murphy has faithfully served the county in the capacity of Patrol Officer, Sergeant, and Lieutenant; and

WHEREAS, Lieutenant Murphy was the first lieutenant assigned to the position of Terrorism Intelligence and Emergency Preparedness Coordinator, where he managed all of the Police Department's response to Homeland Security issues; and

WHEREAS, Lieutenant Murphy was recognized for his participation in a crime and public safety forum hosted by the Greater Richmond Chamber of Commerce, where he presented a breakout session on terrorism that was well received by all that attended; and

WHEREAS, Lieutenant Murphy has received numerous letters of thanks and appreciation for service rendered from the citizens of Chesterfield County; and

WHEREAS, the Chesterfield County Police Department was instrumental in assisting the Richmond Division of the Federal Bureau of Investigation (FBI) in a significant Organized Crime Drug Enforcement Task Force, and Lieutenant Murphy, while serving as Sergeant of the Forensic Unit, received a letter of thanks for the superb forensic crime scene analysis that was conducted by the forensic staff after a shooting incident took place; and

WHEREAS, Lieutenant Murphy has provided the Chesterfield County Police Department with many years of loyal and dedicated service; and

WHEREAS, Chesterfield County and the Board of Supervisors will miss Lieutenant Murphy's diligent service.

NOW, THEREFORE, BE IT RESOLVED, that the Chesterfield County Board of Supervisors recognizes Lieutenant John P. "Jack" Murphy, III, and extends on behalf of its members and the citizens of Chesterfield County appreciation for his service to the county, congratulations upon his retirement, and best wishes for a long and happy retirement.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** December 14, 2005

**Item Number:** 8.B.1.d.

**Subject:**

Resolution Recognizing Sergeant R. Wayne Garber, Police Department, Upon His Retirement

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature, likely "JBR", is written over the line for the County Administrator.

**Board Action Requested:**

The adoption of the attached resolution.

**Summary of Information:**

Sergeant R. Wayne Garber retired from the Police Department after having provided over 20 years of service to the citizens of Chesterfield County.

Preparer: Lt. Colonel James P. Bourque

Title: Deputy Chief of Police

**Attachments:**



Yes



No

#

**000039**

RECOGNIZING SERGEANT R. WAYNE GARBER UPON HIS RETIREMENT

WHEREAS, Sergeant R. Wayne Garber retired from the Chesterfield County Police Department on December 1, 2005, after providing 20 years of quality service to the citizens of Chesterfield County; and

WHEREAS, Sergeant Garber has faithfully served the county in the capacity of Patrol Officer, Investigator, Detective, and Sergeant, and

WHEREAS, Sergeant Garber began his service to the Police Department as a volunteer Special Police Officer; and

WHEREAS, Sergeant Garber while serving as a patrol officer, received the 1988 Achievement Award for outstanding performance; and

WHEREAS, Sergeant Garber served as the lead detective in the Charity Powers homicide case and due to his excellent interview and interrogation skills, a confession was obtained, the perpetrator was punished to the fullest extent allowed by law, and the taped confession has been used as a training tool for the FBI in Quantico, Virginia; and

WHEREAS, Sergeant Garber served as negotiator on the Police Department's Police Emergency Response Team; and

WHEREAS, Sergeant Garber received the Meritorious Service Award for his diligent and dedicated work with the Police Department's Negotiation Team for a 12-year period from 1992 to 2005; and

WHEREAS, Sergeant Garber has received various letters of thanks and appreciation for service rendered from the citizens of Chesterfield County; and

WHEREAS, Sergeant Garber has provided the Chesterfield County Police Department with many years of loyal and dedicated service; and

WHEREAS, Chesterfield County and the Board of Supervisors will miss Sergeant Garber's diligent service.

NOW, THEREFORE, BE IT RESOLVED that the Chesterfield County Board of Supervisors recognizes Sergeant R. Wayne Garber, and extends on behalf of its members and the citizens of Chesterfield County appreciation for his service to the county, congratulations upon his retirement, and best wishes for a long and happy retirement.

000040



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** December 14, 2005

**Item Number:** 8.B.1. e.

**Subject:**

Resolution Concurring with Town of Ashland's Economic Development Authority's Inducement Resolution for Bond Issuance for Goodwill Industries of Central Virginia

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*SR*

**Board Action Requested:**

The Board is requested to adopt the attached resolution concurring with Ashland's Economic Development Authority's bond issuance for a Goodwill Industries facility located in Chesterfield County.

**Summary of Information:**

Federal and state law permits local Economic Development Authorities to issue bonds to finance projects that are located in other localities, subject to the other locality's concurrence. Chesterfield was last asked to approve such a financing in 2000 when Clarke County issued bonds to Grafton School for facilities Grafton built in several locations, including a facility on Price Club Boulevard in Chesterfield.

Last month, the Economic Development Authority of the Town of Ashland, Virginia (the "Ashland Authority") approved a request of Goodwill Industries of Central Virginia, Inc. ("Goodwill") for the issuance of the Ashland Authority's revenue bonds in an amount of \$8,500,000. The proceeds of the bonds will be used to assist Goodwill in financing the acquisition of land and the construction, equipping and development of several facilities in the Richmond metropolitan area including the construction and equipping of a 16,060 square foot building to be used as a retail store and community training center on approximately 2.05 acres of land located at 1211 Alverser Drive in Chesterfield. The estimated value of the facility is \$935,000. The

Preparer: Steven L. Micas

Title: County Attorney  
0623:70544.1

**Attachments:**



Yes



No

#  
**000041**

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

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projects will be used by Goodwill in the furtherance of its mission of training and employing people who experience disabilities and other barriers to employment.

Accordingly, Ashland and Goodwill are asking the Board to adopt the attached resolution concurring with the Ashland Authority's issuance of the bonds. Concurrence in the issuance will assist in financing the project, but will not constitute an endorsement of the Bonds or the creditworthiness of Goodwill.

Staff recommends approval.

**000042**

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF CHESTERFIELD, VIRGINIA**

The Economic Development Authority of the Town of Ashland, Virginia (the “Ashland Authority”) has considered the application of Goodwill Industries of Central Virginia, Inc. (the “Applicant”), requesting the issuance of the Ashland Authority’s revenue bonds in a principal amount not to exceed \$8,500,000 (the “Bonds”). The proceeds of the Bonds will be used to assist the Applicant in financing the acquisition of land and the construction, equipping and development of the following facilities (together, the “Projects”):

- the acquisition of approximately 1.67 acres of land and the acquisition, improvement and equipping of a 10,000 square foot building to be used as a retail store and located at 10485 DowGil Road, Ashland, Virginia 23005 in the Town of Ashland, Virginia (“Ashland”)
- the construction and equipping of a 16,060 square foot building to be used as a retail store and community training center on approximately 2.05 acres of land located at 1211 Alverser Drive, Midlothian, Virginia 23113 in the County of Chesterfield, Virginia (“Chesterfield County”)
- the acquisition of approximately 6.38 acres of land and the acquisition, improvement and equipping of a 25,000 square foot building to be used as retail store and community training center located at 7147 Brandy Run Drive, Mechanicsville, Virginia 23111 in the County of Hanover, Virginia (“Hanover County”)
- the acquisition of approximately 4.8 acres of land and the construction and equipping of a 16,110 square foot building to be used as a retail store and community training center located at 65 Crater Circle, Petersburg, Virginia 23805 in the City of Petersburg, Virginia (“Petersburg”)
- the acquisition of approximately 2.52 acres of land at 6314-6336 Old Warwick Road located adjacent to the Applicant’s facility at 6301 Midlothian Turnpike, Richmond, Virginia 23225 in the City of Richmond, Virginia (“Richmond”)

The Projects will be used by the Applicant in the furtherance of its mission of training and employing people with disabilities and others with barriers to employment. The Applicant’s service area includes, among other areas, Ashland, Chesterfield County, Hanover County, Petersburg and Richmond.

The Applicant is a Virginia nonstock, nonprofit corporation that has its principal place of business at 6301 Midlothian Turnpike, Richmond, Virginia 23235. The Applicant is exempt from income taxation under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “Code”).

Section 147(f) of the Code and Section 15.2-4906 of the Code of Virginia of 1950, as amended (the “Virginia Code”) provide that the highest elected governmental unit of the locality having jurisdiction over the issuer of private activity bonds and over the area in which any

facility financed with the proceeds of private activity bonds is located must approve the issuance of the bonds. One of the Projects is located in Chesterfield County. The Board of Supervisors of the County of Chesterfield, Virginia (the "Board") constitutes the highest elected governmental unit of Chesterfield County.

Following a public hearing held by the Ashland Authority on November 10, 2005, the Ashland Authority adopted a resolution (the "Inducement Resolution") in which it requested that the Board approve of the issuance of the Bonds by the Ashland Authority and concur with the Inducement Resolution.

A copy of the Ashland Authority's Summary of Public Hearing, which includes the Inducement Resolution, a reasonably detailed summary of the comments expressed at the Ashland Authority's public hearing and the Applicant's Fiscal Impact Statements, has been filed with the Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF CHESTERFIELD, VIRGINIA:**

1. The Board accepts the Ashland Authority's Summary of Public Hearing, and approves the issuance of the Bonds by the Ashland Authority for the benefit of the Applicant, as required by Section 147(f) of the Code and Section 15.2-4906 of the Virginia Code, to permit the Ashland Authority to assist in the development and financing of the Projects in Ashland, Chesterfield County, Hanover County, Petersburg and Richmond.

2. The Board concurs with the Inducement Resolution.

3. The approval of the issuance of the Bonds does not constitute an endorsement to a prospective purchaser of the Bonds of the creditworthiness of the Projects or the Applicant. Further, as required by Section 15.2-4909 of the Virginia Code, the Bonds shall provide that neither the Ashland Authority, Ashland, Chesterfield County, Hanover County, Petersburg nor Richmond shall be obligated to pay the Bonds or the interest thereon or other costs incident thereto except from the revenues and moneys pledged therefor and neither the faith and credit nor the taxing power of the Commonwealth of Virginia nor any political subdivision thereof, including the Ashland Authority, Ashland, Chesterfield County, Hanover County, Petersburg and Richmond, shall be pledged thereto.

4. This resolution shall take effect immediately upon its adoption.

Adopted: December 14, 2005



## CERTIFICATION

The undersigned Clerk of the Board of Supervisors of the County of Chesterfield, Virginia hereby certifies that the foregoing constitutes a true, correct and complete copy of a Resolution duly adopted by the Board of Supervisors of the County of Chesterfield, Virginia at a meeting duly called and held on the 14<sup>th</sup> day of December, 2005 and during which a quorum was present and acting throughout, by the vote set forth below, and that such Resolution has not been repealed, revoked, rescinded or amended:

<u>Board Member</u>	<u>Present/Absent</u>	<u>Vote</u>
Edward B. Barber	___ / ___	___
Richard M. King, Jr.	___ / ___	___
Renny Bush Humphrey	___ / ___	___
Kelly E. Miller	___ / ___	___
Arthur S. Warren	___ / ___	___

WITNESS, my hand and the seal of the Board of Supervisors of the County of Chesterfield, Virginia, this \_\_\_\_\_ day of December, 2005.

\_\_\_\_\_  
Clerk, Board of Supervisors of the County of  
Chesterfield, Virginia

(SEAL)



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 3

**Meeting Date: December 14, 2005**

**Item Number: 8.B.2.**

**Subject:** Approval of FY2006 School Grant Revisions

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*JBK*

**Board Action Requested:**

The School Board requests the Board of Supervisors to increase the FY2006 School Grants Fund Instruction appropriation category by \$479,963 and increase the FY2006 School Grants Fund Pupil Transportation appropriation category by \$10,000 for a total change to the School Grants Fund of \$489,963.

**Summary of Information:**

Chesterfield County Public Schools (CCPS) receives grants from various funding sources each year. The School Board's FY2006 Approved Annual Financial Plan included an appropriation of \$21,434,600 for 22 grants and 365.9 full-time equivalent positions in the School Grants Fund. Since this approval, the school division has received notification of continued funding for four grants (Carol White Physical Education Grant \$334,350; Federal Calculator Grant \$84,533; Chesterfield to Chesapeake: Teaching the Watershed \$33,417; and Project Graduation \$43,500) that were not originally included in the FY2006 budget.

Preparer: Billy K. Cannaday, Jr., Superintendent

Title: Superintendent

**Attachments:**



Yes



No

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000046

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 3**

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CCPS has received notification of three new grants for FY2006 as well. State funding has been made available for an Adult Education grant in the amount of \$42,409 and federal funding for a 21<sup>st</sup> Century Grant for the Falling Creek schools in the amount of \$155,000. Also, CCPS has received notification of a \$10,000 donation to Harrowgate Elementary for the Parent Partners Grant. These additional funds will be used to enhance the current instructional programs within CCPS. These revisions, including several changes to budgeted grants, require Board approval. The total increase to school appropriations is \$489,963 with an increase of 0.5 FTE.

**EVALUATION/ANALYSIS**

Attachment A reflects the FY2006 approved budget for grants compared to actual grant awards received. Below is a brief description for the three new grants.

Falling Creek Schools 21<sup>st</sup> Century Learning - CCPS received notification from the State Department of Education on May 6, 2005 of a grant award in the amount of \$155,000 for the Falling Creek Schools 21<sup>st</sup> Century Learning Centers. These funds will be used to increase after-school academic and recreational opportunities for students at the elementary school and for additional reading support at Falling Creek Middle. The Boys and Girls Club of Metro Richmond, Community Services Board, Chesterfield Police Department and Meadowbrook Area Community Council will partner with the schools on this three-year project. No local funds are required.

Racing to the GED - CCPS received notification on October 5, 2005 from the State Department of Education of a grant award of \$42,409. According to the 2000 census, 14.8% of Chesterfield residents between the ages of 18 to 64 do not have a high school diploma or GED equivalency. This grant will provide funds to raise public awareness and target this population for opportunities to get their GED. No local funds are involved.

Harrowgate Parent Partners - CCPS received notification from the Cameron Foundation of a donation to Harrowgate Elementary to fund a Parent Partner Grant at that location. The purpose of this program is to increase student achievement by creatively involving and empowering parents in their children's education. The funds will be used to purchase educational materials for use by both the parents and the students. No local funds are involved.

**000047**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
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**Page 3 of 3**

**Meeting Date: December 14, 2005**

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**Budget and Management Comments:**

This item requests the Board to approve an increase of \$489,963 in the School Grants Fund (increase of \$479,963 in Instruction and \$10,000 in Pupil Transportation) to reflect the appropriate dollar amounts per approved grant agreements for FY2006 as per Attachment A.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**000048**

## FY06 SCHOOL BOARD GRANT REVISIONS

	FY06 Approved	FY06 Award	Increase (Decrease)	FTE
<b>Federal Grants</b>				
Special Education IDEA	10,400,000	9,883,425	-516,575	-1.0
Special Education Preschool	220,000	226,986	6,986	0.0
Carl Perkins	560,000	572,303	12,303	0.0
Title I	3,900,000	4,233,486	333,486	0.5
Title II – Part A	378,900	740,935	362,035	0.0
Title II – Class Size Reduction	1,019,100	664,200	-354,900	0.0
Title II-D Technology	112,000	108,634	-3,366	0.0
Title V Innovative Education	140,000	116,949	-23,051	0.0
Headstart	1,250,000	1,254,628	4,628	1.0
Drug Free Schools	200,000	190,772	-9,228	0.0
High Schools that Work	7,500	7,500	0	0.0
SLIVER Grant	135,000	82,948	-52,052	0.0
Refugee School Impact	5,300	5,300	0	0.0
Limited English Proficiency	175,000	191,992	16,992	0.0
Jobs for Virginia Graduates	20,000	0	-20,000	0.0
Teaching American History (Title V)	226,300	234,388	8,088	0.0
Carol White Physical Ed Grant	0	334,350	334,350	0.0
VCU META Grant	150,500	150,500	0	0.0
Federal Calculator Grant	0	84,533	84,533	0.0
Chesterfield to Chesapeake	0	33,417	33,417	0.0
FC Schools 21 <sup>st</sup> Century Learning	0	155,000	155,000	0.0
Sub-Total Federal	18,899,600	19,272,246	372,646	0.5

<b>State Grants</b>				
ISAP	50,000	47,152	-2,848	0.0
Gov.'s Technology Initiative	1,610,000	1,610,000	0	0.0
Project Graduation	0	43,500	43,500	0.0
Jobs for Virginia Graduates	0	25,000	25,000	0.0
Racing to GED	0	42,409	42,409	0.0
Sub-Total State	1,660,000	1,768,061	108,061	0.0

<b>Local Grants</b>				
Truancy Reduction	205,000	204,256	-744	0.0
Jobs for Virginia Graduates	85,000	85,000	0	0.0
High Schools That Work	5,000	5,000	0	0.0
Bensley Extended Day (CDBG)	8,000	8,000	0	0.0
Gov.'s Technology Initiative	322,000	322,000	0	0.0
Harrowgate Parent Partners	0	10,000	10,000	0.0
Grant Administration	250,000	250,000	0	0.0
Sub-Total Local	875,000	884,256	9,256	0.0

<b>TOTALS</b>	21,434,600	21,924,563	489,963	0.5
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000049

**VIRGINIA:** At a regular meeting of the Chesterfield County School Board held Tuesday evening, November 15, 2005, at seven-thirty o'clock in the L. C. Bird High School Auditorium

**PRESENT:** Dianne E. Pettitt, Chairman  
Thomas J. Doland, Vice-Chairman  
James R. Schroeder

### **RESOLUTION**

On motion of Dr. Schroeder, seconded by Mr. Doland, the School Board requests the Board of Supervisors to approve an increase of \$479,963 to the Instruction appropriation category and an increase of \$10,000 to the Pupil Transportation appropriation category for the following grants:

<u>Grant Title</u>	<u>Funding Source</u>	<u>Amount</u>
Special Education IDEA	Federal IDEA	-516,575
Preschool Handicapped	Federal IDEA	6,986
Carl Perkins Vocational Education	Federal Perkins	12,303
Title I	Federal Title I	333,486
Title II-Part A	Federal Title II	362,035
Title II-Class Size Reduction	Federal Title II	-354,900
Title II-Part D Technology	Federal Title II	-3,366
Title V	Federal Title V	-23,051
Headstart	Federal Headstart	4,628
Drug Free Schools	Federal Drug Free	-9,228
Sliver Grant	Federal IDEA	-52,052
Limited English Proficiency	Federal Title III	16,992
Jobs for Virginia Graduates	Federal Jobs	-20,000
Teaching American History	Federal Title V	8,088
Carol White Physical Education	Federal	334,350
Chesterfield to the Chesapeake	Federal	33,417
Falling Creek Schools 21 <sup>st</sup> Century	Federal	155,000
Federal Calculator Grant	Federal Title V	<u>84,533</u>
Sub-total Federal		372,646

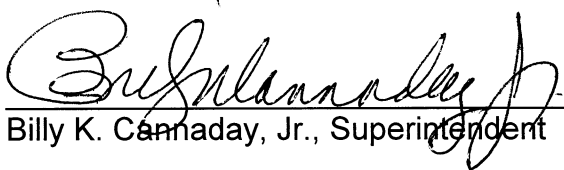
<u>Grant Title</u>	<u>Funding Source</u>	<u>Amount</u>
ISAEP	State	-2,848
Project Graduation	State	43,500
Jobs for Virginia Graduates	State	25,000
Racing to the GED	State	<u>42,409</u>
Sub-total State		108,061
Truancy Reduction	Local/CDBG	-744
Harrowgate Parent Partners	Local/Donation	<u>10,000</u>
Sub-total Local		<u>9,256</u>

Total increase to Instruction appropriation category \$479,963

Total increase to Pupil Transportation appropriation category \$ 10,000

Total increase to the School Grants Fund \$489,963

  
 Carol Timpano, School Board Clerk

  
 Billy K. Cannaday, Jr., Superintendent

000051



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 4

**Meeting Date:** December 14, 2005

**Item Number:** 8.B.3.

**Subject:** Approval of FY2006 School Operating Fund Revisions

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*SKR*

**Board Action Requested:**

The School Board requests the Board of Supervisors to revise appropriations within several categories in the FY2006 School Operating Fund as follows: increase Administration/Attendance and Health by \$253,500; increase Pupil Transportation by \$700,000; increase Operations and Maintenance by \$850,000 and decrease Instruction by \$1,803,500; and reappropriate the FY2005 ending balance of \$389,530 to the Appomattox Regional Governor's School.

**Summary of Information:**

The School Board approved its FY2006 financial plan on April 26, 2005. This review will provide a status of the current year budget as of the end of October and includes recommendations associated with unanticipated revenue and expenditure changes since the budget was approved. Although the information contained in this memorandum encompasses all of the needed changes to the budget at this time, we continue to have concerns particularly in the areas of fuel and natural gas. The costs in these areas have either steadily increased or have been very unpredictable for some time. We will continue to monitor these costs and provide more information at midyear or year-end as needed.

Preparer: Billy K. Cannaday, Jr.,

Title: Superintendent

**Attachments:**



Yes



No

#  
000052



**CHESTERFIELD COUNTY  
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**School Operating Fund Revenue**

**State Revenue** (581,800)  
September 30, 2005 membership, reported at 56,750 for our 58 school locations and the governor's schools, results in an increase of 174 students from projected membership for those same locations. However, there are two factors that will cause ADM to be 157 students lower than projected, resulting in the indicated loss in state revenue. In the past, both Chesterfield night school students and non-public school students have been counted in student membership as "one" student each. ADM state reporting requires that we count these students by the number of classes they take, for example, as a .25 student or a .5 student, rather than 1 student. The number of non-public school students, in particular, has grown exponentially over time (up from 36 in FY2005 to 115 in FY2006), making it difficult to project average daily membership. We are now receiving additional data from the student information system to allow us to better project ADM in the future.

**Summer School Revenue** 83,250  
Tuition for Coordinated Studies summer school was greater than anticipated, permitting that program to add some much needed staff and materials (as reflected in the expenditures below).

**Total Revenue Change** \$(498,550)

**School Operating Fund Expenditures**

**Health Insurance Savings** \$(2,500,000)  
The actual rate increase for health insurance was 9.9% rather than the budgeted 15%, with a decrease in the rate for dental, yielding the indicated savings. We will continue to monitor these costs following open enrollment to determine if we are meeting our projections for increased participation. A variance from those projections could affect this savings.

**School-age Census** 253,500  
Funds were budgeted in FY2005 to conduct the triennial census of school age population required by State Code. While the majority of the work was completed in the spring of 2005, final work was not completed until summer of 2005. Funds for this project were inadvertently not encumbered in FY2005 and therefore were not re-appropriated in FY2006. These funds must be included at this time in order to pay for the services rendered.

**000053**

**CHESTERFIELD COUNTY  
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**Fuel and Natural Gas** 2,100,000  
The sharp increases in fuel appear to be leveling out at this time, but continue to be above last year's costs and the budgeted amount for FY2006. Consequently, staff is recommending the addition of \$1.5 million to the fuel account. Natural gas prices have increased more than 60% resulting in the addition of \$600,000 to that account for FY2006.

**Coordinated Studies** 83,250  
Associated staffing and materials to be funded with the greater than anticipated tuition from coordinated studies summer school.

**Staffing Reserve** (\$1,053,200)  
The FY2006 adopted budget contained a staffing reserve to address any unanticipated growth that might occur. As previously mentioned, actual membership was higher than projected; however, not all of the reserve was needed to maintain Board-approved staffing standards.

**Fund Balance** 617,900  
It is recommended that the remaining savings be added to fund balance to ensure that we are able to carry forward the required \$1,000,000 fund balance for the next year's budget and to prepare for further changes in natural gas and fuel expenditures, should they occur.

**Total Expenditure Change** \$ (498,550)

Chesterfield County is the fiscal agent for the Appomattox Regional Governor's School, which had an ending balance of \$389,530. These funds should be reappropriated to the Governor's School for use in FY2006 as follows: \$10,400 as a transfer to grants, \$33,300 as a major maintenance reserve and the remaining \$345,830 as one-time expenditures.

000054



**CHESTERFIELD COUNTY  
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**Meeting Date: December 14, 2005**

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**Budget and Management Comments:**

The School Board is requesting that the Board of Supervisors:

- a) Approve the revenue appropriation revisions within the school operating budget and increase or decrease the budgeted school expenditure appropriation categories as follows:

Increase Admin./Attendance & Health	\$ 253,500
Increase Pupil Transportation	700,000
Increase Operations & Maintenance	850,000
Decrease Instruction	( 1,803,500)

The net change to the school operating budget is a reduction of \$498,550.

- b) Re-appropriate the Appomattox Regional Governor's School ending June 30, 2005 fund balance of \$389,530 as follows:

Transfer for Grants	\$ 10,400
Major Maintenance Reserve	33,300
One-time Expenditures	345,830

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**000055**

**VIRGINIA:** At a regular meeting of the Chesterfield County School Board held Tuesday evening, November 15, 2005, at seven-thirty o'clock in the L. C. Bird High School Auditorium

**PRESENT:** Dianne E. Pettitt, Chairman  
Thomas J. Doland, Vice-Chairman  
James R. Schroeder

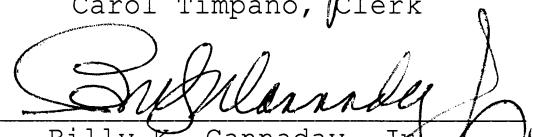
**RESOLUTION**

**WHEREAS**, the ending balance for FY2006 is currently projected at \$1,000,000 fulfilling the requirement for the FY2007 budget; and, **WHEREAS**, expenditure savings have been identified as part of this first quarter review primarily as a result of savings in health insurance and the staffing reserve; and, **WHEREAS**, current projections indicate shortfalls in fuel and natural gas and funding for conducting the triennial census that require revisions in appropriations as follows:

Category	Increase	Decrease	Total
Instruction		\$ (1,803,500)	\$ (1,803,500)
Administration	253,500		253,500
Pupil Transportation	700,000		700,000
Operations & Maint	850,000		850,000
Total	\$1,803,500	(1,803,500)	\$ 0

**NOW, THEREFORE, BE IT RESOLVED**, that on motion of Mr. Doland, seconded by Dr. Schroeder, the School Board hereby requests the Board of Supervisors to revise appropriations as shown above and to reappropriate the FY2005 ending balance of \$389,530 to the Appomattox Regional Governor's school for a transfer to grants, a maintenance reserve and one time expenditures.

  
Carol Timpano, Clerk

  
Billy R. Cannaday, Jr.,  
Superintendent

**000056**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
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**Meeting Date:** December 14, 2005

**Item Number:** 8.B.4.

**Subject:** Support of the Virginia Department of Transportation's (VDOT) Request to Award the Bon Air Sidewalk and Streetlight Project Contract

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *JSH*

**Board Action Requested:** The Board is requested to support VDOT's request to award the Bon Air Sidewalk and Streetlight project contract.

**Summary of Information:** VDOT is asking the county's concurrence in awarding the Bon Air Sidewalk and Streetlight project contract. The project is being managed and funded by VDOT. The FY06 budget that was adopted by the Board of Supervisors in June 2005 included an allocation of \$368,799 to the project. The project budget at that time was estimated to be \$3.61M (preliminary engineering, right-of-way, and construction). VDOT now advises us that the budget is \$4.68M with the difference primarily being attributed to an increase in the construction bid and project inspection costs.

(Continued on next page)

**Preparer:** R.J. McCracken  
agen618

**Title:** Director of Transportation

**Attachments:**

☐

Yes

☒

No

# 000057

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
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**Summary of Information:** *(continued)*

VDOT has also informed us that their updated FY07 revenue forecast has increased by \$877,301. These additional funds could be allocated to the project so that it can move forward, without adversely impacting any other project in the Six-Year Plan. It should be noted that if the forecasted amounts do not materialize, it may be necessary to delay schedules of other projects in the Plan.

The Bon Air Sidewalk and Streetlight Project has been ongoing since 1996. In light of the investment already made to the project and the moral obligation to the community, we recommend that we advise VDOT to award the contract and allocate the necessary funds to the project.

**Recommendation:** Staff recommends the Board support VDOT's award of the Bon Air Sidewalk and Streetlight construction contract and allocation of additional funds to the project.

**District:** Midlothian

**000058**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
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**Page 3 of 3**

**Meeting Date: December 14, 2005**

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**Budget and Management Comments:**

The Board has previously agreed to assume all electric costs and maintenance of the light poles once installed. The electric cost is estimated to be \$5/pole per month or \$7,200 annually, to begin in FY2008. This cost will be addressed in the upcoming FY2007/FY2008 budget process. The county will also contract with an outside vendor on an as needed basis to perform any required maintenance that may occur.

This will be the first time that the county will assume maintenance on street lights; therefore, the annual maintenance costs are not known at this time. However, staff believes that the FY2008 maintenance costs will be minimal. The maintenance costs will be reviewed in future budget deliberations.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**000059**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
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Page 1 of 2

**Meeting Date:** December 14, 2005

**Item Number:** 8.B.5.

**Subject:**

Award of Contract to The Computer Solutions Company to Upgrade Computer Systems for the Real Estate Assessor and the Treasurer's Office

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:**

*JHR*

**Board Action Requested:**

The Board of Supervisors is requested to authorize the County Administrator to enter a contract with The Computer Solutions Company in the amount of \$643,500.

**Summary of Information:**

The County's Technology Improvement Program has two projects to upgrade computer systems for the Real Estate Assessor and the Treasurer's Office. The projects require specialized contract programmer services to supplement County staff.

RFP #05-5166-9120 is for contract application development services to assist with the design, development and implementation of a new Real Estate Assessments and Accounts Receivable System. The requirements are for two Microsoft application developers to assist county staff with application and database design, report design and development, application development and testing and application implementation.

Preparer: William G. Russell

Title: Interim Director

**Attachments:**

☐

Yes

☒

No

#000060





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

**Meeting Date: December 14, 2005**

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**Budget and Management Comments:**

This item requests that the Board consider the award of a contract for specialized application development services with The Computer Solutions Company to upgrade computer systems for the Real Estate Assessor and Treasurer's Office. The total contract amount is \$643,500.

Sufficient funds are appropriated and available as part of the Technology Improvement Plan to award the contract.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**000061**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** December 14, 2005

**Item Number:** 8.B.6.

**Subject:** Approval of a Request from Wayne G. Appelman for an Exception to the Use of Public Wastewater for a Proposed Residential Structure Located at 6900 Belmont Road

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:**

*[Signature]*

**Board Action Requested:** Staff recommends that the Board of Supervisors approve Wayne G. Appelman's request for an exception to the use of public wastewater provided Mr. & Mrs. Appelman execute the Agreement; and authorize the County Administrator to execute any necessary documents.

**Summary of Information:**

Staff received a request on February 17, 2005 from Wayne G. Appelman for an exception to the use of public wastewater for a proposed home located at 6900 Belmont Road. Under Section 18-61 of the Chesterfield County Code, the Board of Supervisors may grant an exception to the requirement to use public wastewater when the Director of Utilities, County Attorney and the County Administrator have determined that connecting to the utility system is physically impractical which would prevent an extension of the utility system in accordance with the latest Chesterfield County Water and Sewer Specifications and Procedures Manual. Staff has evaluated the request and finds that this situation qualifies as an exception to the use of public wastewater. Staff is recommending approval provided Mr. & Mrs. Appelman executes the Agreement prepared by the County Attorney's Office that they shall connect any residence or other structure designed for human occupancy to the Chesterfield County wastewater system within 45 days after the Director of the Chesterfield County Department of Utilities, or his designee, notifies them that the conditions by which this approval is being granted no longer exists.

District: Dale

Preparer: Craig S. Bryant

Title: Director of Utilities

**Attachments:**



Yes

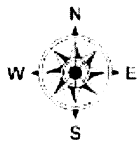


No

#  
**000062**

# VICINITY SKETCH

## 6900 Belmont Rd.



Chesterfield County Department of Utilities



1 inch equals 21984 feet

000063

5200 Jessup Road  
Richmond, VA 23234  
February 15, 2005

Recd  
2/17/05

Mr. Bill Wright  
9840 Government Center Parkway  
Chesterfield, VA 23832

Dear Mr. Wright:

I am the owner of the property at 6900 Belmont Road, Plat and Property record attached.

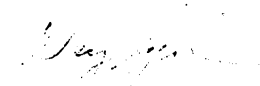
This 6.5-acre parcel is currently improved with a 3-bedroom house constructed in 1936. I am debating, whether to remodel, or demolish the existing house and erect a new residence. My preference is to rebuild, and the plan I would like to build would surely surpass by quite a bit the value of the existing structure. Financial considerations will be crucial and deciding factors in my decision.

As you can see, the property fronts on Falling Creek. I was aware that a sewer line was installed some years ago, on the opposite side of the creek but did not realize until very recently that my property might have access to it. The house is currently connected to a viable septic system that has served flawlessly for over 50 years.

Though I now know the property has access to the sewer, my research reveals that connecting to it would be quite involved and would require a monetary outlay that does not seem feasible. Therefore, I am hereby making a request for exemption, from requirement to connect to public sewer. I hope that you find my request to be reasonable.

Thanking you in advance for whatever consideration you can provide, I remain:

Sincerely,



Wayne Appelman

P.S. In addition to above address, I may be contacted as follows:

Home Phone: 804-275-0981  
Cell Phone: 804-920-3119  
Office: 804-276-5253

000064



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** December 14, 2005

**Item Number:** 8.B.7.

**Subject:** Renewal of Lease of Property for the Office of Community Development Block Grant

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*JWH*

**Board Action Requested:** Approve the renewal of lease with J. C. M. Partnership, for 1426 square feet of office space at 10100 Ironbridge Road, Suite 110 for the Office of Community Development Block Grant and authorize the County Administrator to execute the lease agreement.

**Summary of Information:**

In anticipation of the completion of the Community Development Building, staff has negotiated renewal of the CDBG lease through August 18, 2006 with the option to extend the lease month to month through December 18, 2006 for \$2,134.12 per month.

Funds for the current year are in the operating budget. Future years rent payments are subject to annual appropriation by the Board.

**District:** Dale

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes



No

#000065



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

**Meeting Date: December 14, 2005**

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**Budget and Management Comments:**

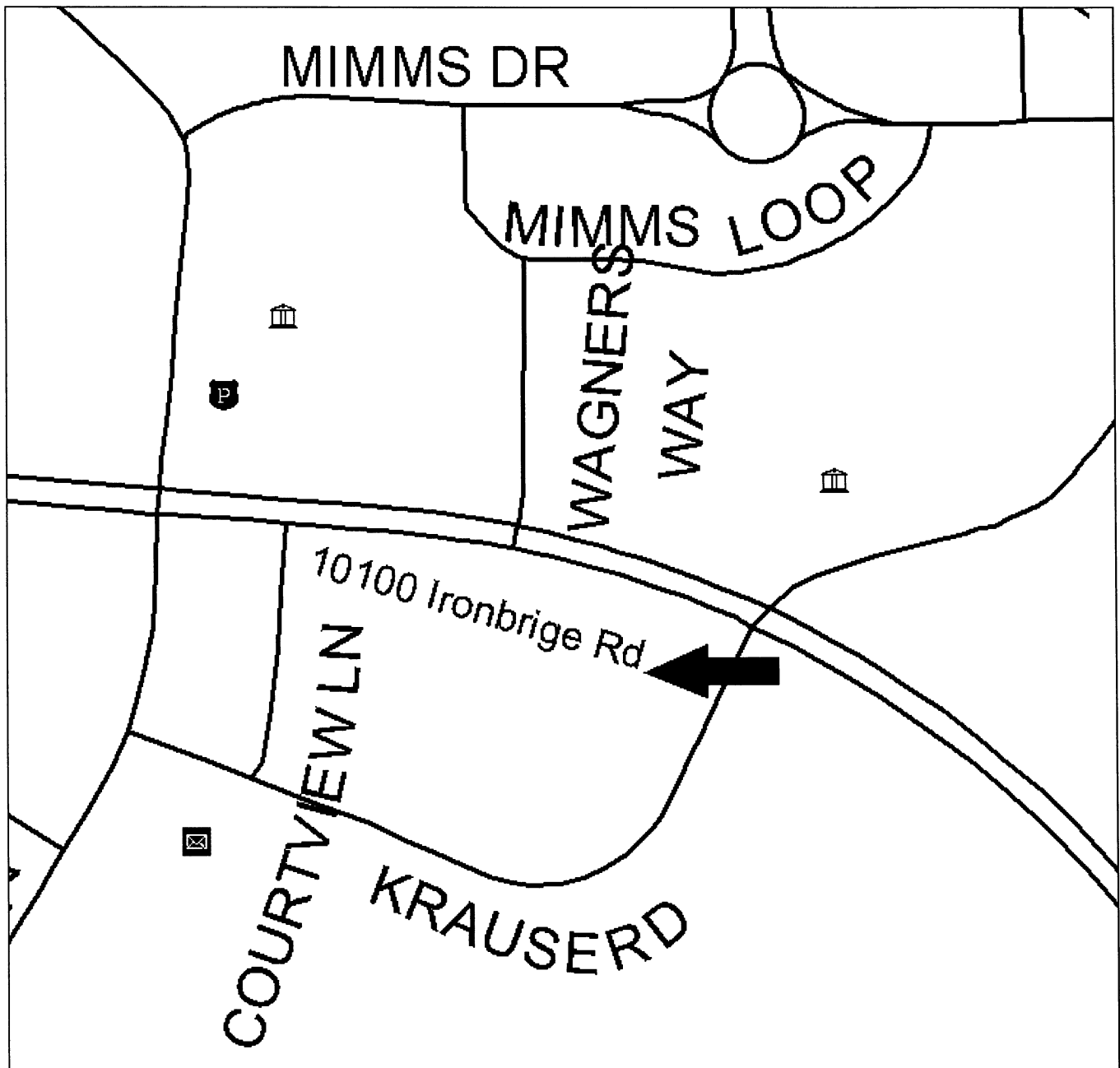
This item requests that the Board consider the renewal of a lease to provide office space for the Community Development Block Grant office. The monthly lease amount is \$2,134.12 from January 19, 2006 through August 18, 2006 with the option to rent month-to-month through December 18, 2006. The Community Development Block Grant office anticipates moving to the Community Development Building once it is completed and rent may be negotiated at that time. Sufficient funds are available in the current year operating budget.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**000066**

VICINITY SKETCH  
Renewal of Lease of Property for  
the Office of Community Development  
Block Grant



000067



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** December 14, 2005

**Item Number:** 8.B.8.

**Subject:** Approval of Lease Addenda for Office Space at Court Square for the Planning Department's Long Range Planning and Code Compliance Offices

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:**

*JBR*

**Board Action Requested:** Authorize the County Administrator to execute lease addenda for office space at Court Square for the Planning Department's Long Range Planning and Code Compliance Offices.

**Summary of Information:**

The County entered into lease agreements with CS Development Company, Inc. for Long Range Planning from August 1, 2002 through July 31, 2007 and Code Compliance from June 1, 2002 through July 31, 2007. Due to the anticipated completion of the Community Development Building, staff is requesting that the terms be amended to run through August 31, 2006 with the option to extend the leases on a month to month basis through December 31, 2006.

Approval is recommended.

**District:** Dale

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes



No

#000068





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

**Meeting Date: December 14, 2005**

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**Budget Comments:**

This item requests that the Board authorize the County Administrator to execute lease addenda to the existing lease agreements between the County and C S Development Company, Inc., for office space at Court Square for the Planning Department's Long Range Planning and Code Compliance offices. The existing lease agreements run through July 31, 2007. Staff is recommending that the terms be amended to run through August 31, 2006 with the option to extend the leases on a month to month basis through December 31, 2006.

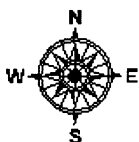
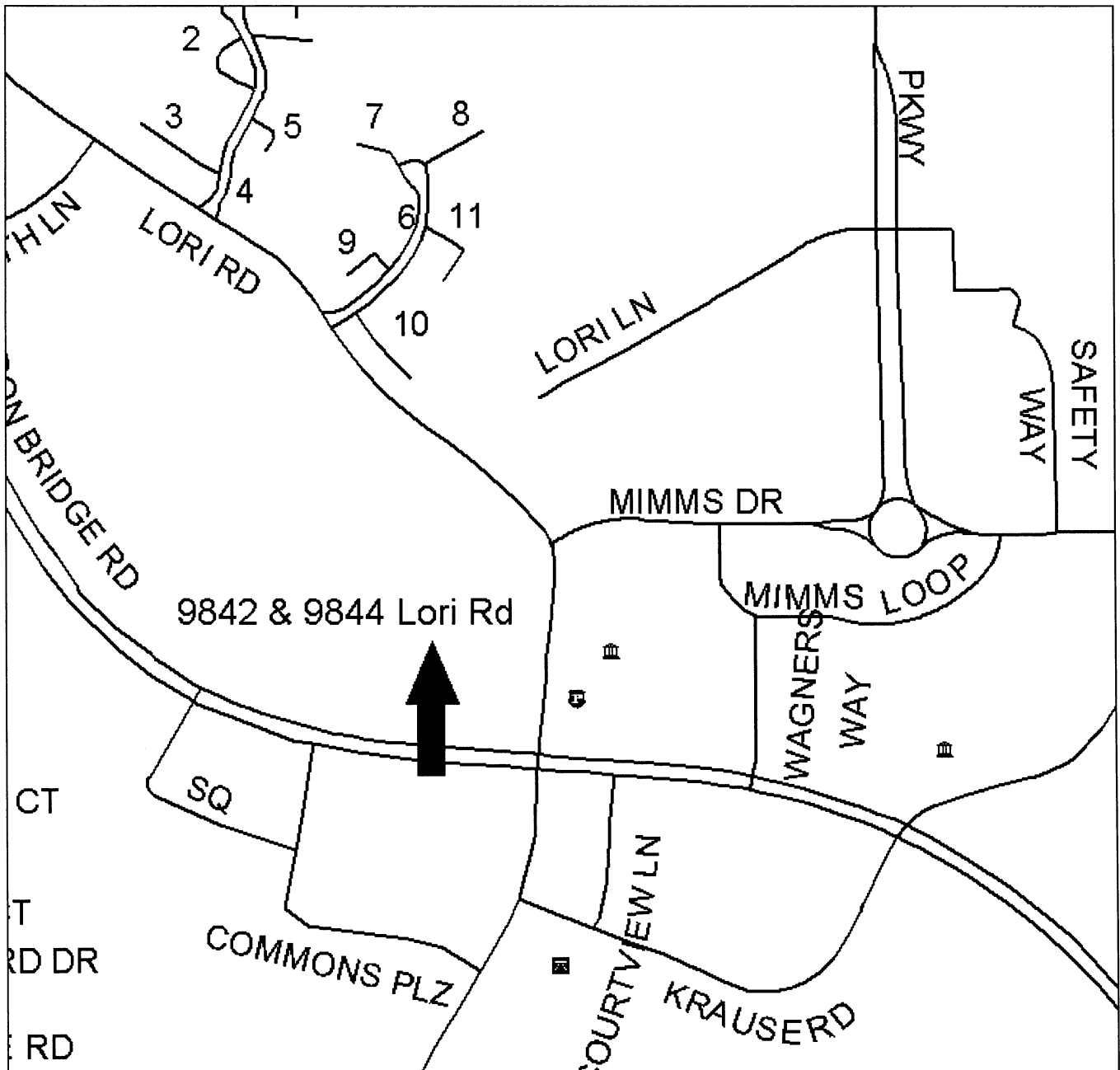
Funding in the amount of \$34,500 is available in the Planning Department's submitted FY2007 budget to cover lease expenses through December 31, 2006.

Preparer: Rebecca T. Dickson Title: Director, Budget and Management

**000069**

# VICINITY SKETCH

Approval of Lease Addenda for Office Space  
at Court Square for the Long Range Planning  
and Code Compliance Offices.



Chesterfield County Department of Utilities



1 inch equals 416.67 feet

000070



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** December 14, 2005

**Item Number:** 8.B.9.a.

**Subject:** Request Permission to Install a Private Water Service Within a Private Easement to Serve Property at 7509 Midlothian Turnpike

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*ABR*

**Board Action Requested:** Grant Lighting-Up, LLC permission to install a private water service within a private easement; subject to the execution of a license agreement and authorize the County Administrator to execute the water connection agreement.

**Summary of Information:**

Lighting-Up, LLC has requested permission to install a private water service within a private easement to serve property at 7509 Midlothian Turnpike. This request has been reviewed by staff and approval is recommended.

**District:** Midlothian

**Preparer:** \_\_\_\_\_ John W. Harmon

**Title:** \_\_\_\_\_ Right of Way Manager

**Attachments:**



Yes

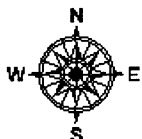
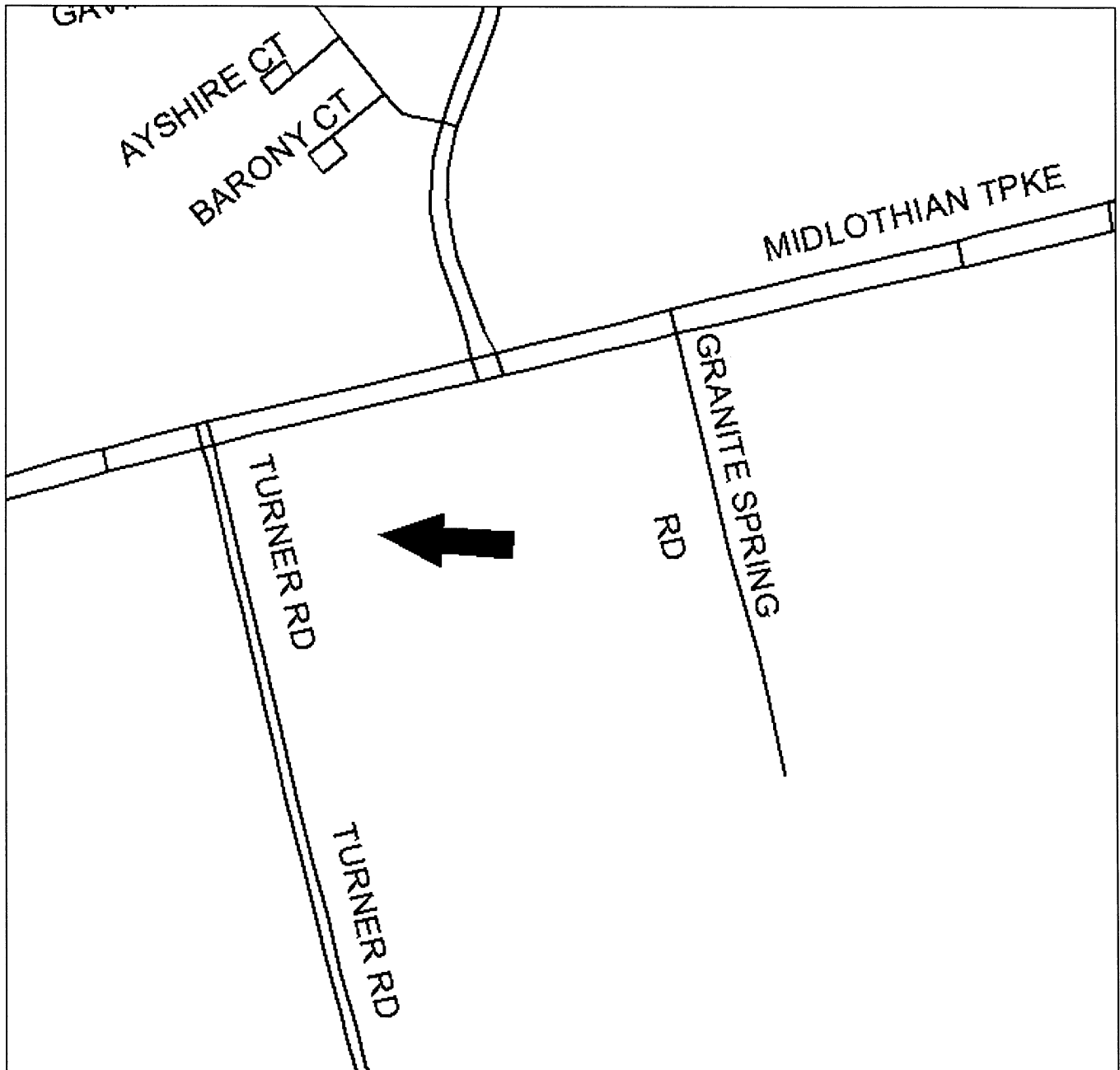


No

# 000071

# VICINITY SKETCH

REQUEST PERMISSION TO INSTALL A PRIVATE WATER  
SERVICE WITHIN A PRIVATE EASEMENT TO SERVE  
PROPERTY AT 7509 MIDLOTHIAN TURNPIKE

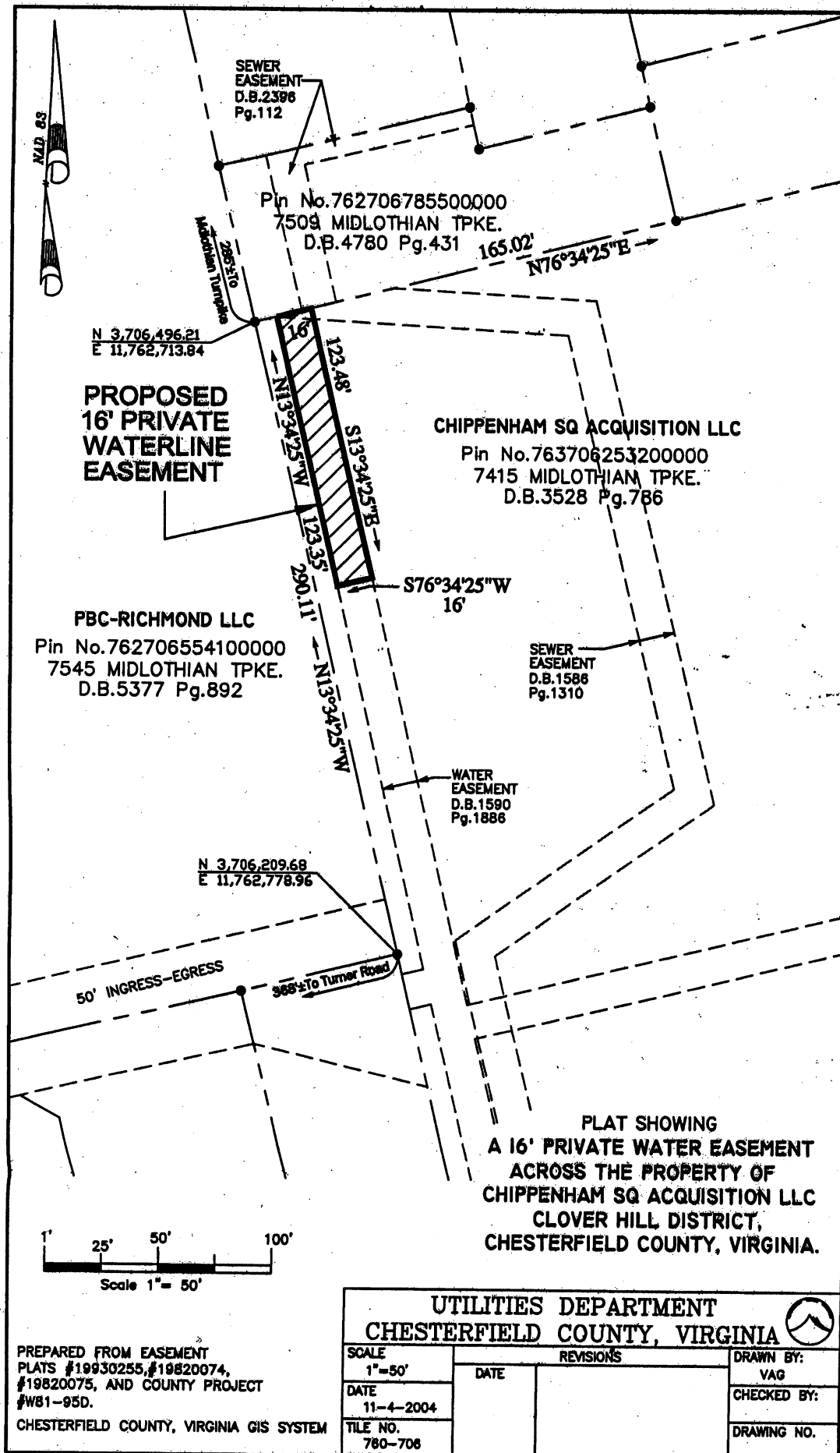


Chesterfield County Department of Utilities



1 inch equals 416.67 feet

000072



000073



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** December 14, 2005

**Item Number:** 8.B.9.b.

**Subject:** Request Permission for a Proposed Private Water Line to Encroach Within a Sixteen-Foot Easement and Variable Width Sewer Easements Across Lots 52 and 53, Block B, Trampling Farms, Section A

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:**

*JWH*

**Board Action Requested:** Grant Hoyt G. Hooper, Jr. and Ilona K. Hooper, permission for a proposed private water line to encroach within a 16' easement and variable width sewer easements across Lots 52 and 53, Block B, Trampling Farms, Section A, subject to the execution of a license agreement.

**Summary of Information:**

Hoyt G. Hooper, Jr. and Ilona K. Hooper, have requested permission for a proposed private water line to encroach within a 16' easement and variable width sewer easements across Lots 52 and 53, Block B, Trampling Farms, Section A. This request has been reviewed by staff and approval is recommended.

**District:** Dale

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes

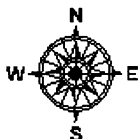
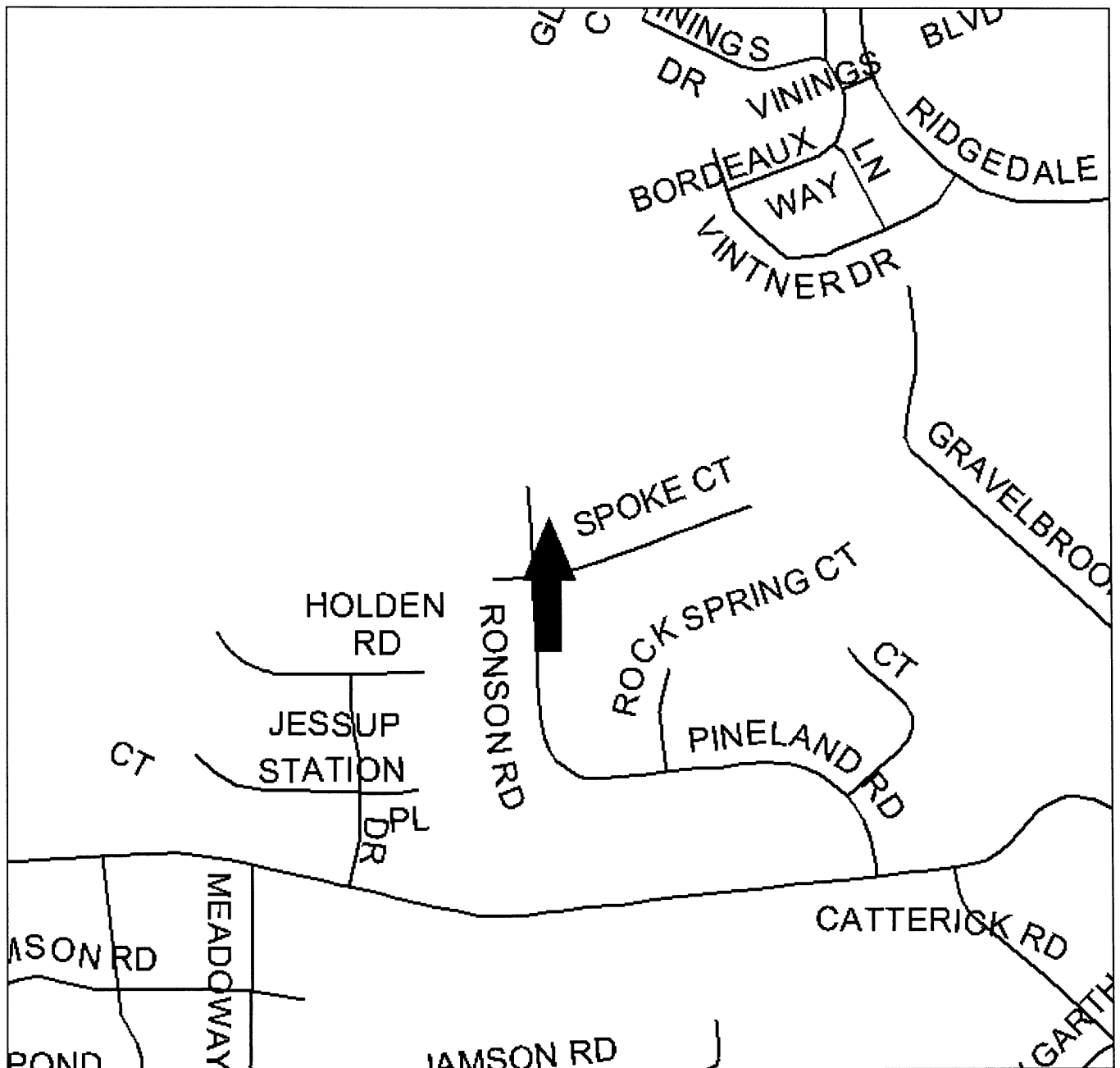


No

# 000074

# VICINITY SKETCH

REQUEST PERMISSION FOR A PROPOSED PRIVATE WATER  
LINE TO ENCROACH WITHIN A SIXTEEN FOOT EASEMENT  
AND VARIABLE WIDTH SEWER EASEMENTS ACROSS LOTS  
52 AND 53 BLOCK B TRAMPLING FARMS SECTION A

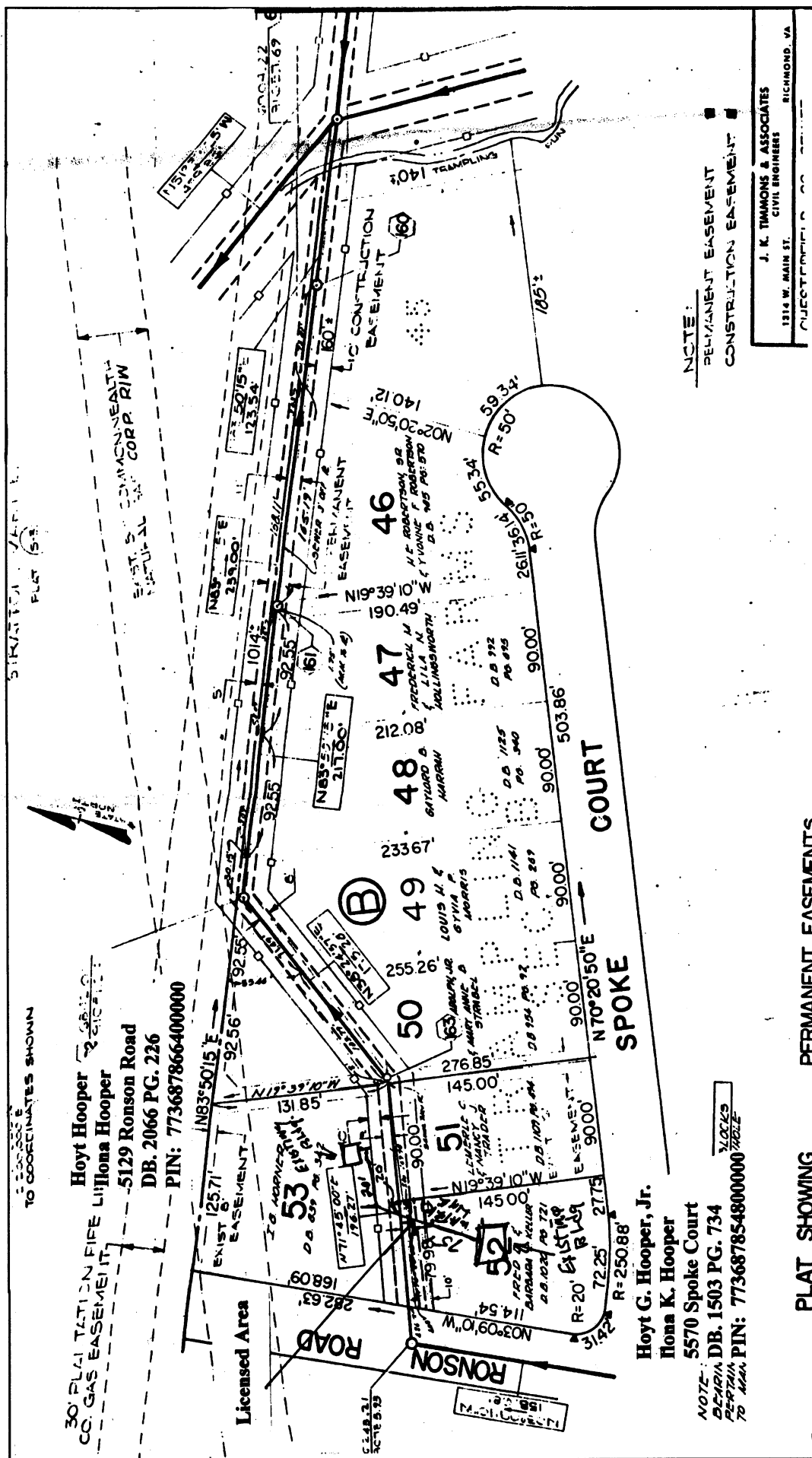


Chesterfield County Department of Utilities



1 inch equals 416.67 feet

000075







**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** December 14, 2005

**Item Number:** 8.B.10.

**Subject:** State Road Acceptance

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ *ABR*

**Board Action Requested:**

**Summary of Information:**

**Dale:** Five Forks Village South, Section 1  
Five Forks Village South, Section 2

**Midlothian:** Rosemont, Section I

**Matoaca:** Tanner Village Sec.C

**Preparer:** Richard M. McElfish

**Title:** Director, Environmental Engineering

**Attachments:**



Yes



No

#000077



TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - FIVE FORKS VILLAGE SOUTH, SEC 2

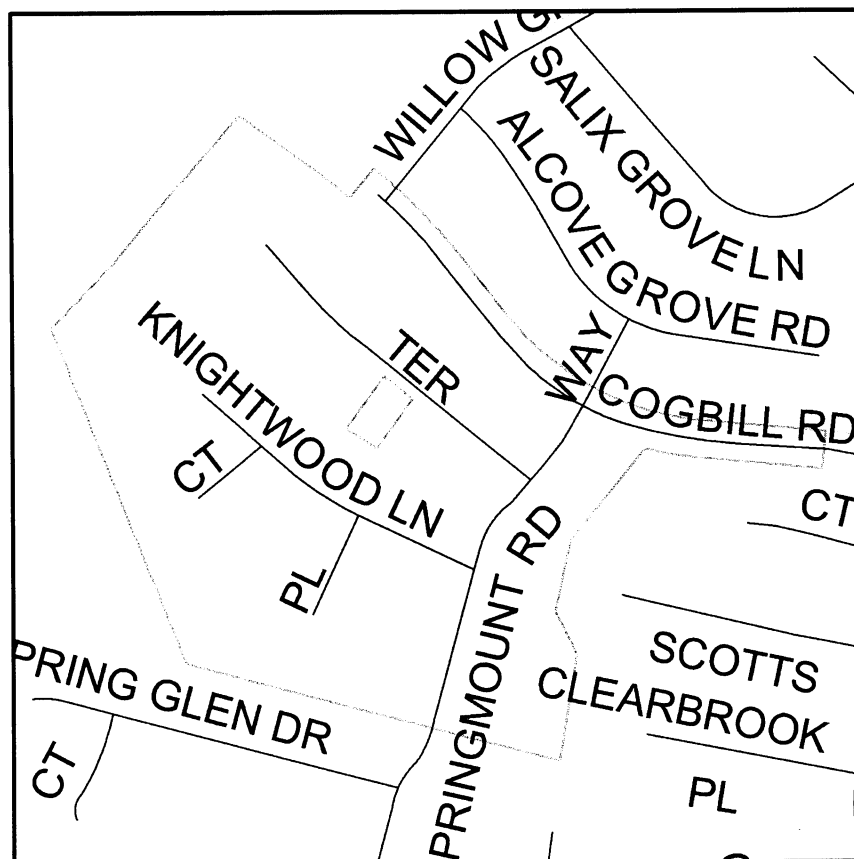
DISTRICT: DALE

MEETING DATE: 14 December 2005

ROADS FOR CONSIDERATION:

COGBILL RD  
KNIGHTWOOD CT  
KNIGHTWOOD LN  
KNIGHTWOOD PL  
SPRINGMOUNT RD  
SPRINGMOUNT TER

Vicinity Map: FIVE FORKS VILLAGE SOUTH, SEC 2



000079

TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - ROSEMONT, SEC I

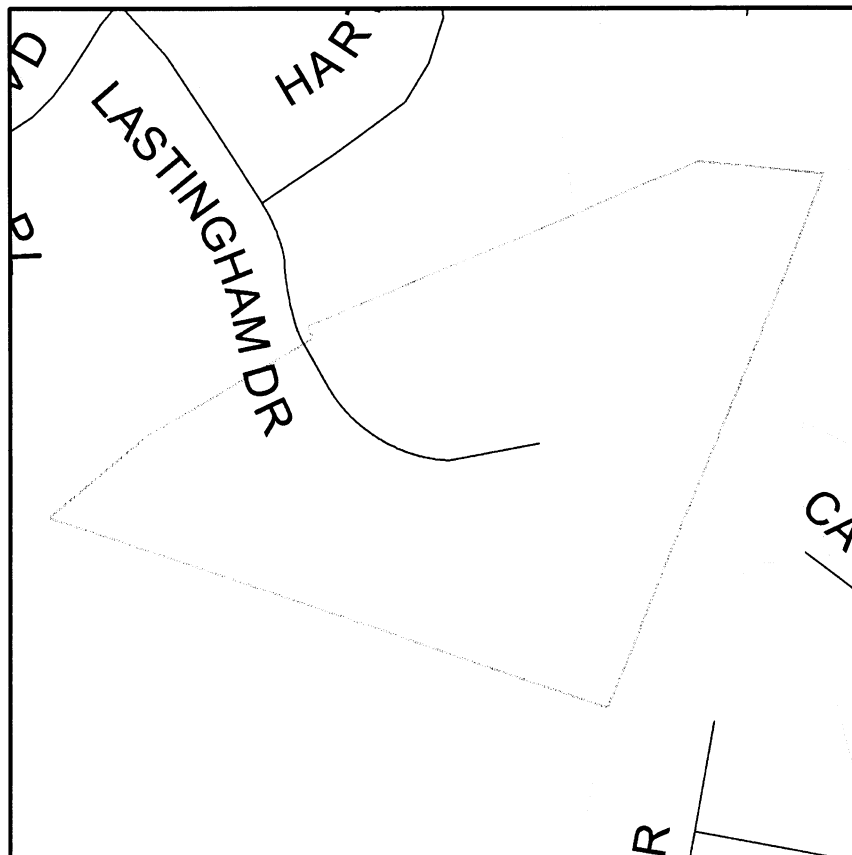
DISTRICT: MIDLOTHIAN

MEETING DATE: 14 December 2005

ROADS FOR CONSIDERATION:

LASTINGHAM DR

Vicinity Map: ROSEMONT, SEC I



000080

TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - TANNER VILLAGE, SEC C

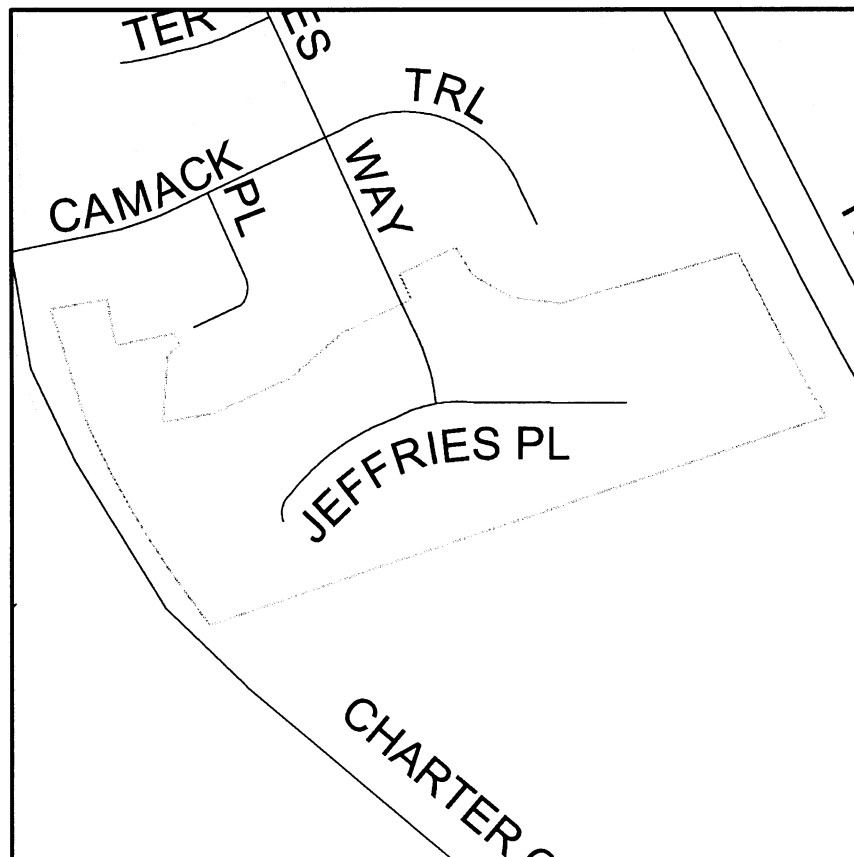
DISTRICT: MATOACA

MEETING DATE: 14 December 2005

ROADS FOR CONSIDERATION:

JEFFRIES PL  
JEFFRIES WAY

Vicinity Map: TANNER VILLAGE, SEC C



000081



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** December 14, 2005

**Item Number:** 8.B.11.

**Subject:**

Authorize a Six-Month Emergency Extension of the Existing Lease Between the County and the Richmond Area Association of Retarded Citizens for the Operation of Camp Baker

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*JBR*

**Board Action Requested:**

The Board is requested to authorize a six-month emergency lease extension between the County and the Richmond Area Association of Retarded Citizens for the operation of Camp Baker.

**Summary of Information:**

In 1983, the Board of Supervisors first executed a lease with the Richmond Area Association for Retarded Citizens ("ARC") permitting ARC to operate the County's Camp Baker facility. Camp Baker, located off of Beach Road, provides programs and services for physically and mentally handicapped individuals. The current lease began on January 1, 1991 and will expire on December 31, 2005.

Staff has engaged in negotiations with ARC to renew the Camp Baker lease, but the parties have not yet reached agreement on all of the terms for another long term lease; accordingly, Staff recommends that the Board authorize an emergency extension of the lease on the same terms and conditions while the parties continue to discuss terms for a long term lease.

**Preparer:** Steven L. Micas

**Title:** County Attorney

2723:70600.1(70601.1)

**Attachments:**

☐

Yes

☒

No

#

000082



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** December 14, 2005

**Item Number:** 8.B.12.

**Subject:**

Purchase of a Parcel of Land from Randolph and Julia Campbell

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:**

*JR*

**Board Action Requested:**

The Board is requested to authorize purchase of the parcel of land located at 4356 Ketcham Drive from Randolph and Julia Campbell.

**Summary of Information:**

Randolph and Julia Campbell have made a claim to the County for property damage resulting from a sewer backup at their home, located at 4356 Ketcham Drive, on November 27, 2004. As part of the settlement of the claim, the Campbells have agreed to transfer title to the property to the County in exchange for payment of the sum of \$161,500, which is the amount that the real estate assessors office has indicated is the fair market value appraisal of the value of the home. Funds for the purchase will be paid from the Risk Management Fund. At this time, staff intends to repair the damage caused by the sewer back up and then re-sell the home.

**Preparer:** Steven L. Micas

**Title:** County Attorney  
0505:70614.1

**Attachments:**

☐

Yes

☒

No

#000083



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 2 of 2

**Meeting Date:** December 14, 2005

---

**Budget and Management Con**

This item requests that the  
purchase property at 4356  
claim to the County resulti

Sufficient funds are availa  
purchase of this property.

*Campbell  
item*

of \$161,500 to  
settlement of a  
home.

and to cover the

Preparer: Rebecca T. Dickson

Management

000084





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** December 14, 2005

**Item Number:** 8.B.13.

**Subject:** Request to Quitclaim a Portion of a Fifty-Foot Ingress/Egress Easement Across the Property of Lifestyle Homes at Ivystone, LLC

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*JGR*

**Board Action Requested:** Authorize the Chairman of the Board of Supervisors and the County Administrator to execute a quitclaim deed to vacate a portion of a 50' ingress/egress easement across the property of Lifestyle Homes @ Ivystone, LLC.

**Summary of Information:**

Townes Site Engineering has requested the quitclaim of a portion of a 50' ingress/egress easement across the property of Lifestyle Homes @ Ivystone, LLC as shown on the attached plat. Staff has reviewed the request and approval is recommended.

**District:** Bermuda

**Preparer:** John W. Harmon

**Title:** Right of Way Manager

**Attachments:**



Yes

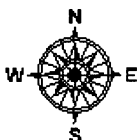
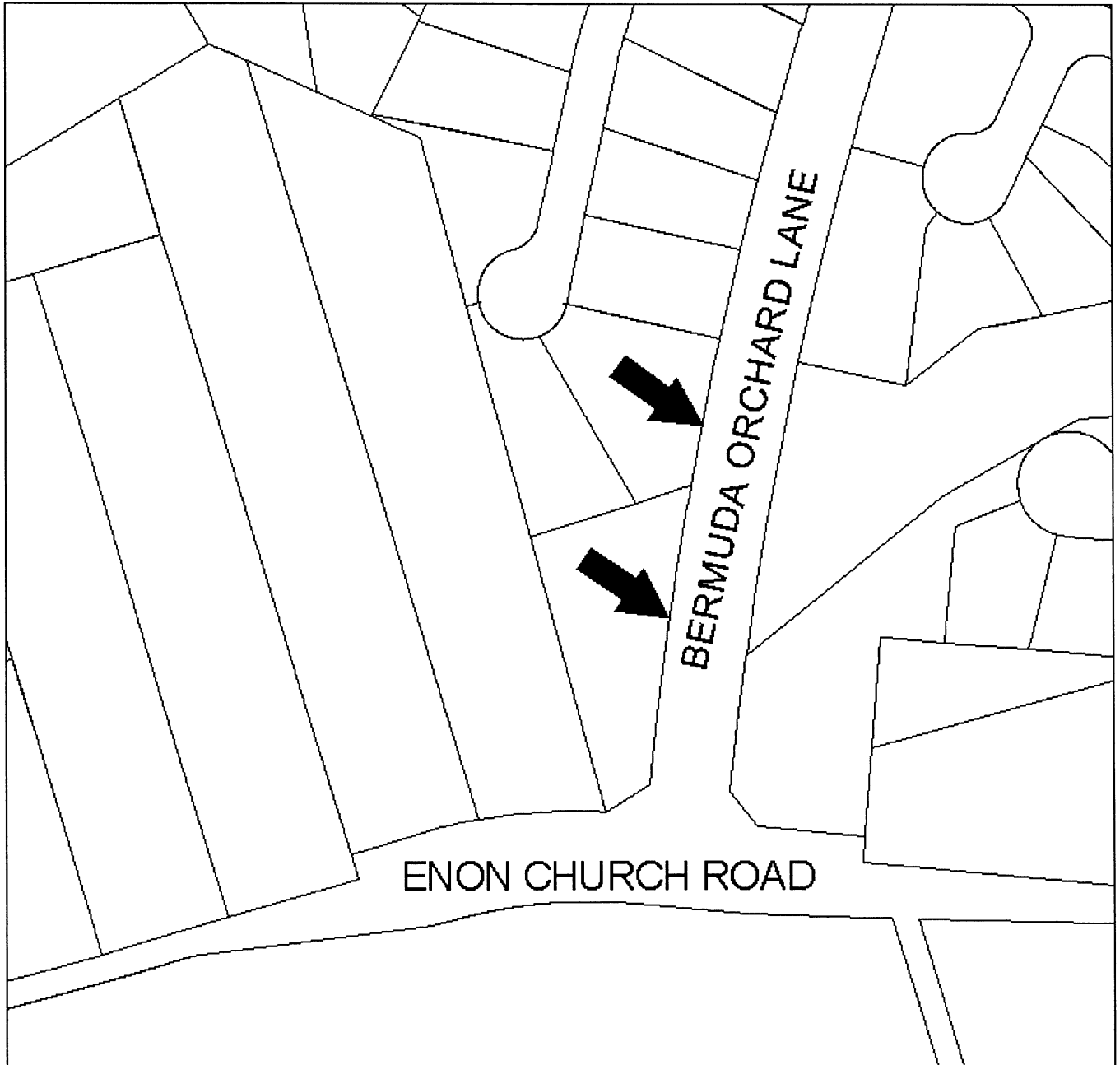


No

#  
000085

# VICINITY SKETCH

REQUEST TO QUITCLAIM A PORTION OF A FIFTY  
FOOT INGRESS/EGRESS EASEMENT ACROSS THE  
PROPERTY OF LIFESTYLE HOMES @ IVYSTONE LLC



Chesterfield County Department of Utilities



1 inch equals 155.23 feet

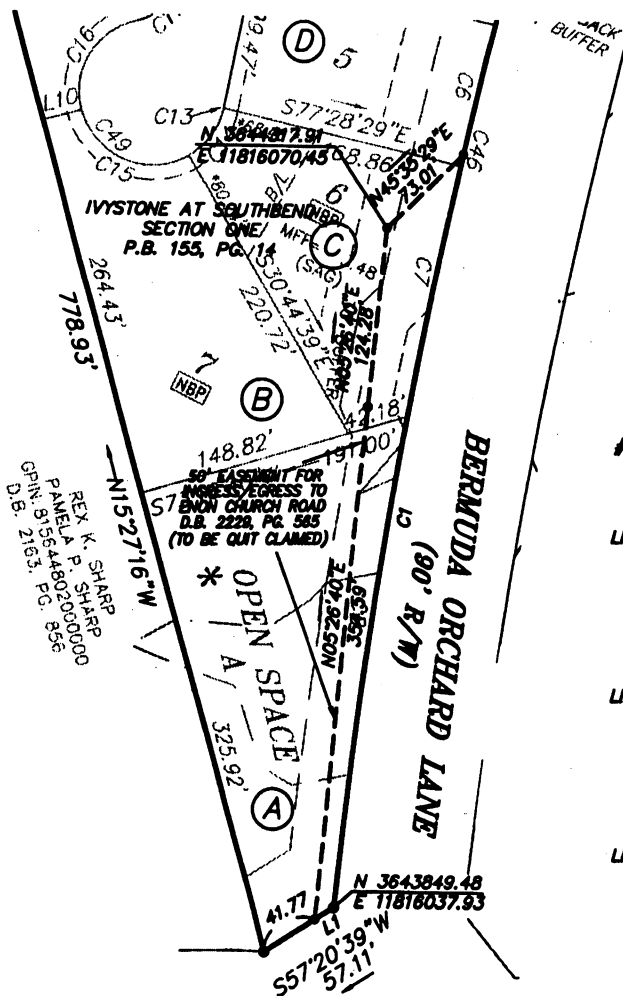
000086

THIS SURVEY IS SUBJECT TO ANY EASEMENT OF RECORD AND OTHER PERTINENT FACTS WHICH A TITLE SEARCH MIGHT DISCLOSE.

THIS SURVEY WAS MADE FOR THE PURPOSE OF IDENTIFYING LEGAL BOUNDARIES. THIS SURVEY DOES NOT PURPORT TO IDENTIFY ENVIRONMENTAL FEATURES SUCH AS WETLANDS OR POLLUTANTS WHICH AN ENVIRONMENTAL ASSESSMENT WOULD IDENTIFY.

CURVE TABLE						
CURVE	LENGTH	RADIUS	DELTA	TANGENT	CHD. BRG.	CHORD
C1	526.88	4479.33	6°44'13"	263.64	S09°15'25"W	526.38

LINE TABLE		
LINE	LENGTH	BEARING
L1	15.34	S57°20'34"W



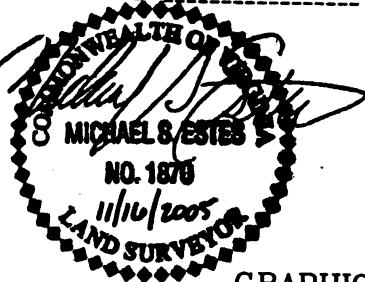
**(A)**  
SOUTHBEND LANDING LLC  
GPIN: 815644990600000  
D.B. 3873, PG. 520  
#14700 BERMUDA ORCHARD LANE

**(B)**  
LIFESTYLE HOMES @ IVYSTONE, LLC  
GPIN: 815644912200000  
D.B. 6483, PG. 207  
#14537 TRALEE COURT

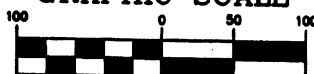
**(C)**  
LIFESTYLE HOMES @ IVYSTONE, LLC  
GPIN: 815644022900000  
D.B. 6483, PG. 207  
#14531 TRALEE COURT

**(D)**  
LIFESTYLE HOMES @ IVYSTONE, LLC  
GPIN: 815644034100000  
D.B. 6483, PG. 207  
#14525 TRALEE COURT

COUNTY PROJECT NO: 02-0402  
SITE PLAN NO:



GRAPHIC SCALE



( IN FEET )  
1 inch = 100 ft.

**PLAT**  
SHOWING  
A 50' INGRESS/EGRESS EASEMENT  
TO ENON CHURCH ROAD, STATE ROUTE 746  
TO BE QUIT CLAIMED  
BERMUDA DISTRICT  
CHESTERFIELD COUNTY, VIRGINIA  
FOR  
**IVYSTONE AT SOUTHBEND  
SECTION ONE**

SCALE: 1" = 100'  
REV. NOVEMBER 16, 2005  
JULY 20, 2005  
JUNE 6, 2005

**Townes**  
SITE ENGINEERING  
9850 LORI ROAD, SUITE 201  
CHESTERFIELD, VIRGINIA 23832  
PHONE (804) 748-9011 FAX: (804) 748-2590  
Email: townes@cc-townes.com

DRAWN BY: BDT  
APPROVED BY:

000087



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** December 14, 2005

**Item Number:** 8.B.14.

**Subject:**

Transfer \$277 in Bermuda District Improvement Funds to the Parks and Recreation Department to Pay the Cost of Renting a Tent and Chairs and Labor Charges for Staffing and Cleaning the Community Building Used at the Veteran's Day Ceremony at Bensley Park

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

**Board Action Requested:**

Transfer \$277 in Bermuda District Improvement Funds to the Parks and Recreation Department to pay the cost of renting a tent and chairs and labor charges for staffing and cleaning the Community Building as part of the 2005 Veteran's Day ceremony at Bensley Park.

**Summary of Information:**

Supervisor King requests the Board to approve the transfer of \$277 from the Bermuda District Improvement Fund to pay the cost of renting a tent and chairs used at the 2005 Veteran's Day ceremony at Bensley Park. The Bensley Civic Association, in conjunction with the Parks and Recreation Department, sponsored a 2005 Veteran's Day ceremony on November 11, 2005 at Bensley Park to honor all military veterans and recognize the sacrifices they made to protect America's freedom. The \$277 will be used by the Parks and Recreation Department to pay the cost of renting a tent and chairs for the 2005 Veteran's Day ceremony and pay charges related to staffing and cleaning of

**Preparer:** Rebecca T. Dickson  
0425:70627.1

**Title:** Director, Budget and Management

**Attachments:**



Yes



No

#  
**000088**

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

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the Community Building. This expenditure is appropriate because it is being used by the Department to commemorate an historic event pursuant to Va. Code § 15.2-953.

For information regarding available balances in the District Improvement Fund accounts, please reference the District Improvement Fund Report.

**000089**

**DISTRICT IMPROVEMENT FUNDS  
APPLICATION**

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request?  

William Stubbs, Bensley Civic Association
2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application.)  

See attached
3. What is the amount of funding you are seeking?  

\$ 276.88
4. Describe in detail the funding request and how the money, if approved, will be spent.  

Annual Veteran's Day Celebration  
(tent and chair rental, custodian at the event)
5. Is any County Department involved in the project, event or program for which you are seeking funds?  

Parks and Recreation
6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?  

Unknown at this time

OK WJZ

7. If applicant is an organization, answer the following:

Is the organization a corporation?

Yes

No

Is the organization non-profit?

Yes

No

Is the organization tax-exempt?

Yes

No

8. What is the address of the applicant making this funding request?

William T. Stubbs

2707 Sherbourne Rd.

Richmond, VA 23237

9. What is the telephone number, fax number, (804)275-6626\_  
e-mail address of the applicant? \_\_\_\_\_

**Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.**

William T. Stubbs

**Signature**

Veterans Day Coordinator

**Title (if signing on behalf of an organization)**

William T. Stubbs

**Printed Name**

11/2/05

**Date**

**000091**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 5

**Meeting Date:** December 14, 2005

**Item Number:** 10.A.

**Subject:** Developer Water and Sewer Contracts

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

**Board Action Requested:** The Board of Supervisors has authorized the County Administrator to execute water and/or sewer contracts between County and Developer where there are no County funds involved.

The report is submitted to Board members as information.

**Summary of Information:**

The following water and sewer contracts were executed by the County Administrator:

1. Contract Number: 96-0264  
Project Name: Jessup Road - Lots 39 and 40  
  
Developer: Dorothy Warren  
  
Contractor: Couch Construction Company, Incorporated  
  
Contract Amount: Water Improvements - \$8,000.00  
Wastewater Improvements - \$5,000.00  
  
District: Dale

Preparer: Craig S. Bryant

Title: Director of Utilities

**Attachments:**

☐

Yes

☒

No

#

**000092**



2. Contract Number: 02-0407  
Project Name: Good News Baptist Church - Addition  
Developer: Good News Free Will Baptist Church  
Contractor: Buchanan and Rice Contractors, Inc.  
Contract Amount: Water Improvements - \$3,376.60  
District: Clover Hill
3. Contract Number: 02-0433  
Project Name: Arbor Meadows, Section 2  
Developer: T. & H., LLC  
Contractor: Bookman Construction Company  
Contract Amount: Water Improvements - \$103,200.00  
Wastewater Improvements - \$185,350.00  
District: Matoaca
4. Contract Number: 03-0010  
Project Name: NAPA at Route 360  
Developer: Genuine Parts Company  
Contractor: Godsey and Son, Incorporated  
Contract Amount: Water Improvements - \$28,650.00  
Wastewater Improvements - \$31,335.00  
District: Clover Hill
5. Contract Number: 04-0150  
Project Name: 11311 International Drive - Artistic Stone Designs  
Developer: ASD, LLC  
Contractor: Bookman Construction Company  
Contract Amount: Water Improvements - \$16,700.00  
Wastewater Improvements - \$10,600.00  
District: Clover Hill

000093

6. Contract Number: 04-0327  
Project Name: Summer Lake, Section 5  
  
Developer: Base Camp Holding, LLC  
  
Contractor: Castle Equipment Corporation  
  
Contract Amount: Water Improvements - \$83,879.20  
Wastewater Improvements - \$135,281.76  
  
District: Matoaca
7. Contract Number: 04-0351  
Project Name: Foxcreek - Primrose, Section 1  
  
Developer: Fox Creek Development Incorporated  
  
Contractor: Castle Equipment Corporation  
  
Contract Amount: Water Improvements - \$82,862.00  
Wastewater Improvements - \$109,827.55  
  
District: Matoaca
8. Contract Number: 04-0375  
Project Name: Charter Colony - Madison Village  
  
Developer: H. H. Hunt, LLC  
  
Contractor: Rhyne Contractors, Incorporated  
  
Contract Amount: Water Improvements - \$177,247.20  
Wastewater Improvements - \$131,842.95  
  
District: Matoaca
9. Contract Number: 04-0432  
Project Name: Amberleigh - Residential - Section 3  
  
Developer: Amberleigh, LLC  
  
Contractor: Lyttle Utilities Incorporated  
  
Contract Amount: Water Improvements - \$37,678.00  
Wastewater Improvements - \$104,262.50  
  
District: Clover Hill

**000094**

10. Contract Number: 04-0449  
Project Name: Lucy Corr CCRD DEV/CU R/MF  
Developer: Health Center Commission  
for the County of Chesterfield  
Contractor: Duke Contracting of Virginia, Inc.  
Contract Amount: Water Improvements - \$64,700.00  
Wastewater Improvements - \$6,450.00  
District: Dale
11. Contract Number: 04-0488  
Project Name: McDonalds - Rockwood Plaza  
Developer: McDonalds Corporation  
Contractor: Bookman Construction Company  
Contract Amount: Water Improvements - \$7,000.00  
District: Clover Hill
12. Contract Number: 04-0503  
Project Name: Walnut Grove, Section 2  
Developer: Oakbridge Corporation  
Contractor: Piedmont Construction Company, Incorporated  
Contract Amount: Water Improvements - \$315,000.00  
Wastewater Improvements - \$735,000.00  
District: Clover Hill
13. Contract Number: 05-0018  
Project Name: Cypress Woods, Section 3  
Developer: Cypress Woods LLC  
Contractor: R. J. Smith Construction, Incorporated  
Contract Amount: Water Improvements - \$104,381.25  
Wastewater Improvements - \$122,965.60  
District: Bermuda

14. Contract Number: 05-0023  
Project Name: Irongate Shopping Center, Phase 2  
Developer: Joseph R. Craig Properties, LLC  
Contractor: Godsey and Son, Incorporated  
Contract Amount: Water Improvements - \$29,520.00  
Wastewater Improvements - \$16,400.00  
District: Dale



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** December 14, 2005

**Item Number:** 10.B.

**Subject:**

Status of General Fund Balance, Reserve for Future Capital Projects,  
District Improvement Fund, and Lease Purchases

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ *ABR*

**Board Action Requested:**

**Summary of Information:**

**Preparer:** \_\_\_\_\_ Lane B. Ramsey

**Title:** \_\_\_\_\_ County Administrator

**Attachments:**



Yes



No

#000097

CHESTERFIELD COUNTY  
UNDESIGNATED GENERAL FUND BALANCE  
December 14, 2005

BOARD MEETING DATE	DESCRIPTION	AMOUNT	BALANCE
07/01/05	FY2006 Actual Beginning Fund Balance		\$56,277,458
07/01/05	Budgeted addition to Fund Balance	1,000,000	\$57,277,458
11/09/05	Comprehensive Services year-end FY05 and projected year-end FY06 fund balance shortfalls	(384,700)	\$56,892,758
11/09/05	Public Safety Pay Adjustments (one-half the cost)	(725,800)	\$56,166,958
11/09/05	Access Chesterfield Transportation Program	(300,000)	\$55,866,958
11/09/05	Henricus dock replacement - 2007 Celebration	(45,000)	\$55,821,958
11/09/05	Partial funding for elevator replacement in five-story Administration Building	(250,000)	\$55,571,958
11/09/05	School Health Nurses - additional costs in FY06	(76,700)	\$55,495,258
11/09/05	Comprehensive Services year-end FY05 and projected year-end FY06 fund balance shortfalls (Schools)	(301,300)	\$55,193,958
11/09/05	Property Tax and Assessor System Enhancements (Schools)	(437,955)	\$54,756,003
11/09/05	School Health Nurses - additional costs in FY06 (Schools)	(54,600)	\$54,701,403
11/09/05	Reserve excess revenue for capital expenditures in FY2006 (Schools)	(5,183,654)	\$49,517,749
11/09/05	Reserve expenditure savings for capital expenditures in FY2006 (Schools)	(1,143,689)	\$48,374,060
11/09/05	Reserve excess property taxes for non-recurring capital items in FY2007 (County)	(2,400,577)	\$45,973,483
11/09/05	Reserve other excess revenue for non-recurring capital items in FY2007 (County)	(318,378)	\$45,655,105
11/09/05	Reserve expenditure savings for non-recurring capital items in FY2007 (County)	(255,105)	\$45,400,000
11/09/05	Projected Undesignated Fund Balance through FY2007		\$45,400,000

000098

**CHESTERFIELD COUNTY  
RESERVE FOR FUTURE CAPITAL PROJECTS  
TRADITIONALLY FUNDED BY DEBT  
December 14, 2005**

**FOR FISCAL YEAR 2005 BEGINNING JULY 1, 2004**

4/14/2004	FY05 Budgeted Addition	9,600,000	11,122,692
4/14/2004	FY05 Capital Projects	(8,505,014)	2,617,678
7/28/2004	Pre-development studies for Cloverleaf Mall	(65,000)	2,552,678
8/11/2004	Deposit on acquisition of the mall buildings at Cloverleaf Mall	(250,000)	2,302,678
9/3/2004	Purchase of public safety equipment for search and rescue, natural disasters and other emergency situations	(59,600)	2,243,078
10/13/2004	Operating costs associated with Cloverleaf Mall for 2004/2005	(500,000)	1,743,078
10/13/2004	Debt Service costs associated with IDA loan for Cloverleaf Mall	(300,000)	1,443,078
10/13/2004	Other Cloverleaf Mall operating costs (including costs associated with the acquisition of additional property)	(250,000)	1,193,078
11/10/2004	Woodmont Drive road and waterline repairs resulting from damage from Tropical Storm Gaston	(30,455)	1,162,623
3/23/2005	Woodmont Drive road and waterline repairs: bids exceeded staff estimates	(6,711)	1,155,912
4/13/2005	Chesterfield Aviation Museum	(149,300)	1,006,612
6/22/2005	Transfer to Schools: Cosby Road High School generator	(150,000)	856,612

**FOR FISCAL YEAR 2006 BEGINNING JULY 1, 2005**

4/13/2005	FY06 Budgeted Addition	9,492,000	10,348,612
4/13/2005	FY06 Capital Projects	(8,710,500)	1,638,112
8/24/2005	Battery Dantzler Road Extension	(125,000)	1,513,112

**000099**

**CHESTERFIELD COUNTY**  
**DISTRICT IMPROVEMENT FUNDS**  
**December 14, 2005**

<u>District</u>	<u>Prior Years Carry Over</u>	<u>FY2006 Appropriation</u>	<u>Funds Used to Date</u>	<u>Items on 12/14 Agenda</u>	<u>Balance Pending Board Approval</u>
<b>Bermuda</b>	\$21,079	\$48,500	\$20,581	277	\$48,721
<b>Clover Hill</b>	45,020	48,500	13,893	0	79,627
<b>Dale</b>	62,053	48,500	11,360	0	99,193
<b>Matoaca</b>	66,546	48,500	17,874	0	97,171
<b>Midlothian</b>	41,279	48,500	17,933	0	71,846
<b>County Wide</b>	-	13,500	0	-	13,500

000100



Prepared by  
Accounting Department  
November 30, 2005

## SCHEDULE OF CAPITALIZED LEASE PURCHASES

### APPROVED AND EXECUTED

<u>Date Began</u>	<u>Description</u>	<u>Original Amount</u>	<u>Date Ends</u>	<u>Outstanding Balance 11/30/05</u>
04/99	Public Facility Lease – Juvenile Courts Project	\$16,100,000	11/19	\$11,270,000
1/01	Certificates of Participation - Building Construction, Expansion and Renovation; Acquisition/Installation of Systems	13,725,000	11/21	10,045,000
04/01	School Copier Lease #2 – Manchester High School	20,268	03/06	1,670
03/03	Certificates of Participation – Building Construction, Expansion and Renovation	6,100,000	11/23	5,460,000
03/04	Certificates of Participation – Building Construction, Expansion and Renovation; Acquisition/Installation of Systems	21,970,000	11/24	20,830,000
10/04	Cloverleaf Mall Redevelopment Project	9,225,000	10/06	9,225,000
11/04	School Archival/Retrieval System Lease	21,639	01/08	15,639
12/04	Energy Improvements at County Facilities	1,519,567	12/17	1,519,567
12/04	Energy Improvements at School Facilities	427,633	12/10	427,633
5/05	Certificates of Participation – Building Acquisition, Construction, Installation, Furnishing and Equipping; Acquisition/Installation of Systems	<u>14,495,000</u>	11/24	<u>14,495,000</u>
TOTAL APPROVED AND EXECUTED		<u>\$83,604,107</u>		<u>\$73,289,509</u>

### PENDING EXECUTION

<u>Description</u>	<u>Approved Amount</u>
--------------------	----------------------------

**000101**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** December 14, 2005

**Item Number:** 10.C.

**Subject:**

Report of Planning Commission Substantial Accord Determination on Chesterfield County Public Libraries: Meadowdale Library Expansion (Case 06PD0201)

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*JBR*

**Board Action Requested:**

On November 15, 2005, the Planning Commission determined that Case 06PD0201 is in substantial accord with the Comprehensive Plan. Staff recommends no action.

**Summary of Information:**

The Commission voted unanimously to find this request substantially in accord with the Comprehensive Plan, subject to the conditions (See attached map and conditions).

State law provides that the Board may overrule the Planning Commission's determination or refer the matter back to the Planning Commission for an additional public hearing and decision. If the Board takes no action, the substantial accord determination will become final. Staff recommends no action.

Preparer: Kirkland A. Turner

Title: Director of Planning

**Attachments:**



Yes



No

# **000102**

## CONDITIONS

1. Development shall conform to the development standards of the Zoning Ordinance for Corporate Office (O-2) Districts in Emerging Growth Areas. (P)
2. Prior to any site plan approval, forty-five (45) feet of right of way on the west side of Hopkins Road, measured from the centerline of Hopkins Road, immediately adjacent the property shall be recorded. (T)
3. No direct access shall be provided from the property to Hopkins Road. (T)
4. Prior to the issuance of an occupancy permit, additional pavement shall be constructed along Meadowdale Boulevard at the approved access that serves the library to provide a right turn lane and a sidewalk shall be constructed along the south side of Meadowdale Boulevard for the entire property frontage of the library. The developer shall dedicate free and unrestricted, to and for the benefit of Chesterfield County, any additional right of way (or easements) necessary for these improvements. (T)





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** December 14, 2005

**Item Number:** 11.

**Subject:**

Closed Session

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature, likely of the County Administrator, is written over the line.

**Board Action Requested:**

**Summary of Information:**

Closed session pursuant to § 2.2-3711(A)(1), Code of Virginia, 1950, as amended, relating to the performance of a specific employee of the County.

Preparer: Steven L. Micas

Title: County Attorney  
00:70603.1

**Attachments:**

☐

Yes

☒

No

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**000105**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** December 14, 2005

**Item Number:** 15.A.

**Subject:**

Resolution Recognizing Ms. Catherine Leigh Meador, Ms. Julie Kathleen Mitchell, Ms. Carolyn Marie Powell and Ms. Sara Elizabeth Rose, all of Troop 3004, sponsored by Saint Mark's United Methodist Church, Upon Attaining the Gold Award

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature, likely of the County Administrator, is written over the line.

**Board Action Requested:** Adoption of attached resolution.

**Summary of Information:**

Ms. Catherine Leigh Meador, Ms. Julie Kathleen Mitchell, Ms. Carolyn Marie Powell and Ms. Sara Elizabeth Rose, all of Troop 3004, sponsored by Saint Mark's United Methodist Church, Upon Attaining the Gold Award

**Preparer:** Lisa H. Elko

**Title:** Clerk to the Board

**Attachments:**



Yes



No

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**000106**

WHEREAS, the Girl Scouts of the United States of America is an organization serving over 2.6 million girls and was founded to promote citizenship training and personal development; and

WHEREAS, after earning four interest project patches, the Career Exploration Pin, the Senior Girl Scout Leadership Award, the Senior Girl Scout Challenge, and designing and implementing a Girl Scout Gold Award project; and

WHEREAS, the Gold Award is the highest achievement award in Girl Scouting and symbolizes outstanding accomplishments in the areas of leadership, community service, career planning, and personal development; and

WHEREAS, the Girl Scout Award can only be earned by girls aged 14-17 or in grades 9-12 and is received by less than six percent of those individuals entering the Girl Scouting movement; and

WHEREAS, Ms. Catherine Leigh Meador, Ms. Julie Kathleen Mitchell, Ms. Carolyn Marie Powell and Ms. Sara Elizabeth Rose, all of Troop 3004, sponsored by Saint Mark's United Methodist Church, have accomplished these high standards and have been honored with the Girl Scouts of America Gold Award by the Commonwealth Girl Scout Council of Virginia; and

WHEREAS, growing through their experiences in Girl Scouting, learning the lessons of responsible citizenship, and priding themselves on the great accomplishments of their country, Catherine, Julie, Carolyn and Sara are indeed members of a new generation of prepared young citizens of whom we can all be very proud.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 14<sup>th</sup> day of December 2005, publicly recognizes Ms. Catherine Leigh Meador, Ms. Julie Kathleen Mitchell, Ms. Carolyn Marie Powell and Ms. Sara Elizabeth Rose, extends congratulations on their attainment of the Gold Award and acknowledges the good fortune of the county to have such outstanding young women as its citizens.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date: December 14, 2005**

**Item Number: 15.B.**

**Subject:**

Resolution Recognizing Hang Time Participants for Their Area Beautification Efforts

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature, likely of the County Administrator, is written over the line.

**Board Action Requested:**

The Board of Supervisors is requested to approve a resolution to recognize Hang Time participants for their efforts in community beautification.

**Summary of Information:**

Participants of Hang Time graciously donated their time and adopted Drewry's Bluff Road, which they clean once per month. In addition, they participated in the 2005 James River Cleanup Event in June. Hang Time is a free program for children ages 8-14 at the Bensley Community Building which provides participants with the opportunity to participate in sporting activities, arts and crafts, and field trips.

Preparer: Michael S. Golden

Title: Director, Parks and Recreation

**Attachments:**



Yes



No

# 000108



RECOGNIZING THE HANG TIME PROGRAM PARTICIPANTS  
FOR OUTSTANDING COMMUNITY SERVICE

WHEREAS, the Hang Time Program is an after-school program for youth between the ages of 8 and 14, which takes place at the Bensley Community Building; and

WHEREAS, the participants in this program have conducted numerous special events which have had a positive impact in Chesterfield County; and

WHEREAS, Hang Time participants have provided tremendous assistance in the James River Cleanup and Adopt-A-Highway Programs; and

WHEREAS, their outstanding volunteer work with the Bensley Community Building's Annual Easter Egg Hunt, Family Fun Day, Band Fest, and Family Fright Night should be commended; and

WHEREAS, their enthusiasm and energy has led to fundraising efforts to help defray the cost of many of their own field trips and special events; and

WHEREAS, the team members include: Shannon Bitner, Patrice Daye, Tameka Daye, Brittany Duncan, Chad Duncan, Bobby Earnhardt, Stephen Eldred, Kevin Garcia, Iain Henderson, Alphonso Hicks, Frankie Hinson, Matthew Isaacs, Keyana Jennings, Jeff Jones, Trevor Klebert, Kandace Layton, Gerald McCoy, Haley Reamy, Ray Robles, Manual Romero, Shelby Valentine, Lamar Williams, Tiondra Williams and Cindy Zuleta, with leadership from Aaron Clay, Violet Ellis, Ronnie Pearson, Mark Pinney, and David Potter.

NOW, THEREFORE, BE IT RESOLVED that the Chesterfield County Board of Supervisors, this 14<sup>th</sup> day of December 2005, publicly recognizes the Hang Time Program participants for their outstanding community service efforts and their commitment to excellence and offers best wishes for continued success of the program.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** December 14, 2005

**Item Number:** 15.C.

**Subject:**

Resolution Recognizing Mr. C. Richard Scales for His Service on the Chesterfield Community Services Board

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ *LBR*

**Board Action Requested:**

Adoption of attached resolution.

**Summary of Information:**

The Board is requested to adopt a Resolution recognizing Mr. C. Richard Scales upon the completion of his third appointed term on the Community Services Board.

**Preparer:** \_\_\_\_\_ George E. Braunstein

**Title:** \_\_\_\_\_ Executive Director  
MH/MR/SA Department

**Attachments:**



Yes



No

#

**000110**

RECOGNIZING MR. C. RICHARD SCALES, JR. FOR HIS SERVICE  
ON THE CHESTERFIELD COMMUNITY SERVICES BOARD

WHEREAS, Mr. C. Richard Scales, Jr., representing the Clover Hill Magisterial District, has served as a dedicated and faithful member of the Chesterfield County Community Services Board since his appointment by the Board of Supervisors in January 1997; and

WHEREAS, during his term as a member of the Chesterfield County Community Services Board, Mr. Scales has served with distinction as a member of the Finance Committee, the Consumer Affairs Committee, and the Executive Committee and Chair of the Board in 2002 and 2003; and

WHEREAS, Mr. Scales provided the leadership and support needed as the Chesterfield County Community Services Board initiated the Chester House project; and

WHEREAS, Mr. Scales provided the Chesterfield County Community Services Board with strong, effective leadership during its restructuring to align with the strategic plan; and

WHEREAS, Mr. Scales successfully advocated with County leaders for increased support for the Chesterfield County Community Services Board; and

WHEREAS, Mr. Scales has been an active volunteer and concerned citizen of Chesterfield County, serving in numerous leadership capacities, such as the Richmond Association of Life Underwriters, was recognized by the Life of Virginia President's Roundtable on five occasions, and was a three-time recipient of the National Quality Award; and

WHEREAS, Mr. Scales is acknowledged locally for his dedication and genuine concern for persons with mental disabilities.

NOW, THEREFORE, BE IT RESOLVED that the Chesterfield County Board of Supervisors, this 14<sup>th</sup> day of December 2005, publicly expresses its sincere appreciation to Mr. Richard Scales, Jr. for his continuing efforts to enhance the quality mental health, mental retardation and substance abuse services provided for citizens of Chesterfield County.

AND, BE IT FURTHER RESOLVED that a copy of this resolution be presented to Mr. Scales, and that this resolution be permanently recorded among the papers of this Board of Supervisors of Chesterfield County, Virginia.

000111



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** December 14, 2005

**Item Number:** 17.A.

**Subject:**

Public Hearing Date to Consider the Restriction of Through Truck Traffic on Bellbrook Drive

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

*ABR*

**Board Action Requested:** A public hearing is scheduled this date to consider the restriction of through truck traffic on Bellbrook Drive from Conifer Road to Hopkins Road.

**Summary of Information:** The county has received a request from a resident to restrict any through truck or truck and trailer or semi-trailer combination, except pickup or panel trucks, from using Bellbrook Drive (Route 710) from Conifer Road (Route 640) to Hopkins Road (Route 637). The recommended alternate route is Conifer Road (Route 640), Beulah Road (Route 641) and Hopkins Road (Route 637).

The Virginia Department of Transportation (VDOT) has four criteria it considers when a restriction is requested. A requested restriction must meet the first two criteria, in that: 1) a reasonable alternate route is provided; and 2) the character or frequency of truck traffic on the route proposed for restriction is not compatible with the effected area.

Evaluation of the second criterion will include safety issues, accident history, engineering of the roadway, vehicle composition, and other traffic engineering related issues.

(Continued next page)

Preparer: R.J. McCracken

Title: Director of Transportation  
Agen617

**Attachments:**



Yes



No

# **000112**

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

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**Summary of Information: (Continued)**

In addition, a requested restriction must meet either of the last two criteria, in that: 1) the roadway is residential in nature, with at least 12 dwellings on both sides within 150 feet of the roadway centerline per 1,000 feet of roadway; or 2) the roadway must be functionally classified as either a local or collector road.

**Recommendation:** If the Board wishes to pursue this request, the attached resolution requesting the Virginia Department of Transportation to restrict through truck traffic on Bellbrook Drive from Conifer Road to Hopkins Road should be adopted.

**District:** Dale

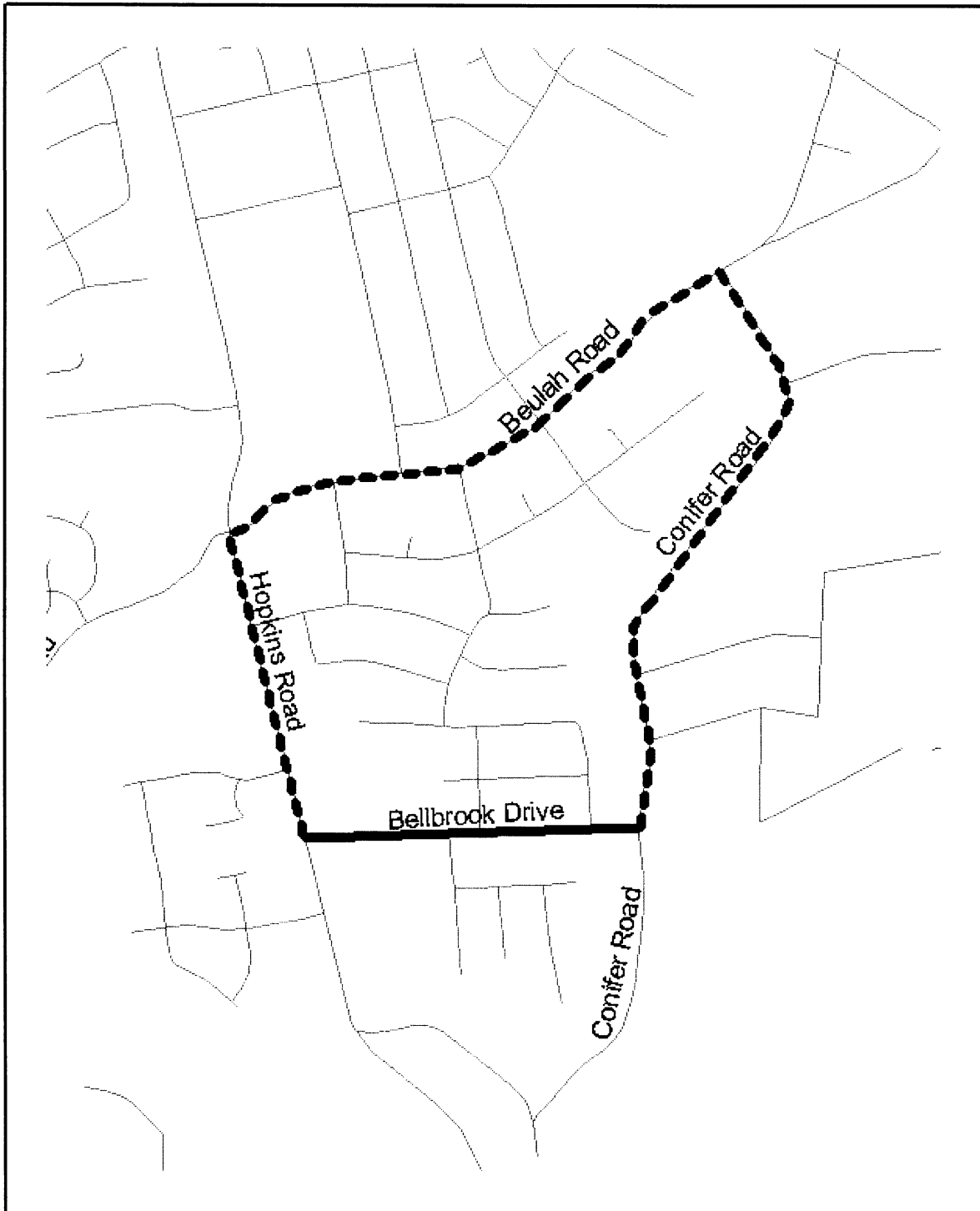
**000113**

WHEREAS, the Chesterfield County Board of Supervisors received a request to restrict any through truck or truck and trailer or semi-trailer combination except pickup or panel trucks from using Bellbrook Drive between Conifer Road and Hopkins Road; and

WHEREAS, the recommended alternate route is Conifer Road, Beulah Road, and Hopkins Road; and

WHEREAS, the Board has conducted a public hearing on the restriction.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors requests the Virginia Department of Transportation to restrict through truck traffic on Bellbrook Drive between Conifer Road and Hopkins Road.



Bellbrook Drive  
Through Truck Traffic Restriction Request

- Proposed Restricted Route  
- - - Proposed Alternate Route



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** December 14, 2005

**Item Number:** 17.B.

**Subject:**

Public Hearing to Consider Adoption of an Ordinance Creating a New Business License Tax Category for Computer Service Businesses and Establishing a Tax Rate of \$.03 per \$100 of Gross Receipts

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*LBR*

**Board Action Requested:**

The Board of Supervisors is requested to consider adoption of the attached ordinance creating a new business license tax category for computer service businesses and establishing a tax rate of \$.03 per \$100 of gross receipts.

**Summary of Information:**

As part of the County's economic development program, the County has actively encouraged computer services business to locate in the County. In conjunction with this initiative, the County Administrator recommends that the Board adopt the attached ordinance establishing a new business license tax classification for computer service businesses and setting a new tax rate of \$.03 per \$100 of gross receipts. This would be a \$0.30 reduction in the current tax rate for such businesses. Current annual revenue from computer services businesses is estimated to be approximately \$60,000 - \$70,000. Staff projects that any revenue loss resulting from this rate reduction will ultimately be offset by the increased gross receipts generated by new computer service businesses which locate in the County.

**Preparer:** Steven L. Micas

**Title:** County Attorney

0425:70581.1 (70432.1)

**Attachments:**



Yes



No

#

**000116**



AN ORDINANCE TO AMEND THE CODE OF THE COUNTY  
OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING  
AND RE-ENACTING SECTIONS 6-1 AND 6-30  
RELATING TO THE BUSINESS LICENSE TAXATION OF  
COMPUTER SERVICE BUSINESSES AND SETTING A TAX RATE

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

(1) That Sections 6-1 and 6-30 of the Code of the County of Chesterfield, 1997, as amended, are amended and re-enacted to read as follows:

**Sec. 6-1. Definitions.**

For the purposes of this chapter, the following terms shall have the following meanings, unless the context requires a different meaning:

o o o

Computer service means a business that provides computer programming, data processing, data base management, storage and retrieval of electronic information, maintenance and development of computer and computer-related automated systems, network services and support, computer security and support, technical support including help-desk and troubleshooting services.

*Personal and business services* means services other than repair, professional, financial or real estate services rendered for compensation either upon or for businesses, professions, persons, animals, or personal effects, including all activities not otherwise subject to licensure pursuant to other provisions of this chapter, and includes, but is not limited to, the following businesses:

Accountants (except certified public accountants)

Advertising agents and agencies

Airports (including, but not limited to, tie-down fees, charter services, and flying lessons)

Ambulance service

Analytical laboratories

Appraisal or evaluation of personal property or damage to the same

Artist's representatives

Auctioneers

Auditors

Automatic washing machines (renting or furnishing)

Barbershops

Beauty parlors

Billiard or pool parlors

Boarder or keeper of horses or mules

Boat landings or boat basins

Bondsmen

Booking agents or concert managers

Bookkeepers

Bowling alleys

Business research services

Cable TV or sound track music

Canvassers

Caterers

Check cashing establishment

Chemists

Claims adjusters

Cleaner of motor vehicles

Cleaner of chimneys

Cleaner of furnaces

Cleaner of the outside of buildings

Cleaner of windows

Cogeneration business (based only on gross receipts from capacity payments)

Collection agents or agencies

Commercial or graphic artists

~~Computer programmers~~

Conductor of funerals

Consulting service

Court reporters or stenographers

Credit bureaus

~~Data processing service~~

Day care service

Detective service

Dry cleaning

Electrolysis

Embalmers

Furnisher of clean diapers

Furnisher of clean linen, towels, work clothes, coats, aprons, etc.

Furnisher of domestic or clerical help, labor, or employment

Geologists

Golf courses

Golf driving ranges

Homes for the elderly

Hospitals

Hotels

House cleaning services

Impoundment lots

Interior decorators

Janitorial services

Kennels

Letter writing

Locksmiths

Manicurists

Massage therapists and massage clinic operators

Merchandise brokers

Messenger services

Miniature golf courses

Motels

Motion picture theaters

Nurses' registries

Nursing homes

Packing, crating, shipping, cutting, hauling, or moving goods or chattels for others

Parking lots for the storage of vehicles or other personal property

Passenger motor bus terminals

Passenger motor vehicles for hire with chauffeur

Pawnbrokers and pawnshops (for lending services only)

Photographers

Physicians' registries

Picture framing or gilding

Plating metals or any other materials

Preparing bodies for burial

Press clipping services

Professional athletes (e.g., bowlers, fishermen, golfers, race car owners and drivers, tennis pros, etc.)

Protective agents or agencies

Public motor rinks (go-cart or motorcycle)

Public pools or baths (for admission charges, membership fees, and dues)

Public relations or publicity services

Public skating rinks

Pumping out or otherwise emptying septic tanks

Reducing salons or health clubs

Refuse service (hauling)

Renting any kind of personal property (except certified short-term rental property as defined in chapter 9)

Renting or furnishing horses or ponies for riding within a limited area, field, park or other enclosure

Sanitariums

Small animal hospitals (for grooming, boarding, laboratory services, administration of drugs, and cremation services only, and excluding radiography, vaccinations, and euthanasia)

Statistical services

Tattoo artists

Tax preparation services (when not performed by a certified public accountant)

Taxidermists

Telephone answering services

Theaters

Ticket, transportation, travel, and tour agents or brokers

Towing motor vehicles

Undertakers

Warehouses for the storage of any personal property or inventory

Zoos

o o o

**Sec. 6-30. Miscellaneous services.**

o o o

(f) Every person engaged in a computer service business shall pay a license tax of \$0.03 per \$100.00.

(2) *That this ordinance shall become effective January 1, 2006.*



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** December 14, 2005

**Item Number:** 17.C.

**Subject:**

Public Hearing to Consider the Tax Exemption Request of The Eppington Foundation

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*JBR*

**Board Action Requested:**

The Board of Supervisors is requested to consider the tax exemption request of The Eppington Foundation.

**Summary of Information:**

Under Virginia law, real and personal property used by its owner for religious, charitable, patriotic, historical, benevolent, cultural or park and playground purposes may be classified as exempt from taxation by the Board of Supervisors. The authority for classifying properties as exempt was transferred from the General Assembly to localities by a 2002 Constitutional Amendment which was implemented by the General Assembly in 2003.

The Eppington Foundation, a historical, non-profit organization which operates Eppington Plantation, is a qualifying organization which has made a tax exemption request this year. They are seeking the exemption for 62.3 acres of real property which they acquired this year and which is approximately 500 feet northwest of Eppington Plantation (Property Tax ID No. 706634255500000). Eppington purchased the property to conduct archeological investigation, to protect the plantation site against development encroachment and to protect the property's view shed. Eppington has placed a conservation easement on the acreage to prevent development on it. The plantation property itself has been exempt from real estate taxes for many years. The 62.3 acre parcel was carved out of a larger parcel which had an assessed value last year of approximately \$1,200 per acre, leading to a tax

**Preparer:** Steven L. Micas

**Title:** County Attorney  
0505:70311.2(70585.1)

**Attachments:**



Yes



No

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**000123**

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

of approximately \$800. The assessor anticipates an increase in the assessment for 2006, but the ultimate assessment would still remain well below the \$5,000 maximum for the granting of this exemption pursuant to the Board's policy.

The Board is required to consider the following additional information as part of its determination as to whether to grant the exemption requested by The Eppington Foundation, Inc.:

1. The Eppington Foundation, Inc. is exempt from taxation pursuant to §501(c) of the Internal Revenue Code;
2. The Eppington Foundation, Inc. does not possess a current annual alcoholic beverage license for serving alcoholic beverages for use on the property, although individuals who rent the Plantation for wedding receptions may obtain an ABC license and serve alcoholic beverages during the reception;
3. No director of The Eppington Foundation, Inc. is paid any compensation for service to the corporation and its salaries are not in excess of reasonable salaries for services performed by the employees;
4. No part of the net earnings of The Eppington Foundation, Inc. inures to the benefit of any individual;
5. The Eppington Foundation, Inc. provide services for the common good of the public; and
6. The Eppington Foundation, Inc. does not attempt to influence legislation or intervene in any political campaign on behalf of any candidate for public office.

This information is consistent with The Eppington Foundation, Inc.'s status as a historical organization that is eligible for the tax exemption which it is requesting.

In addition, the Board has established its own policy for tax exemption requests which provides as follows:

1. The Board will not consider a real estate tax exemption that exceeds \$5,000 annually;
2. The Board will only consider tax exemptions for property actually used for beneficial purpose;
3. The Board will only consider tax exemption requests from organizations that are in compliance with all County laws and regulations, including but not limited to building, tax and zoning codes; and
4. Organizations must submit complete applications to the County by August 1 and tax exemption requests will be considered at a single public hearing.

Staff has reviewed The Eppington Foundation, Inc.'s application and it meets all of the criteria set forth in the Board's policy.



AN ORDINANCE TO DESIGNATE THE REAL AND  
PERSONAL PROPERTY OF EPPINGTON FOUNDATION  
TO BE EXEMPT FROM PROPERTY TAXATION

WHEREAS, subsection 6(A)(6) of Article X of the Constitution of Virginia, on and after January 1, 2003, authorizes localities to designate as exempt from local taxation the real or personal property, or both, owned by a non-profit organization that uses such property for religious, charitable, patriotic, historical, benevolent, cultural, or public park and playground purposes; and

WHEREAS, the County has received a request from the Eppington Foundation to consider granting it a tax exemption for a specific piece of real property owned by it in Chesterfield County and described as County Property Tax Parcel ID No. 706634255500000; and

WHEREAS, in accordance with Va. Code, §58.1-3651 the Board has conducted a public hearing and considered each of the questions required to be considered before adopting an ordinance granting any such exemption; and

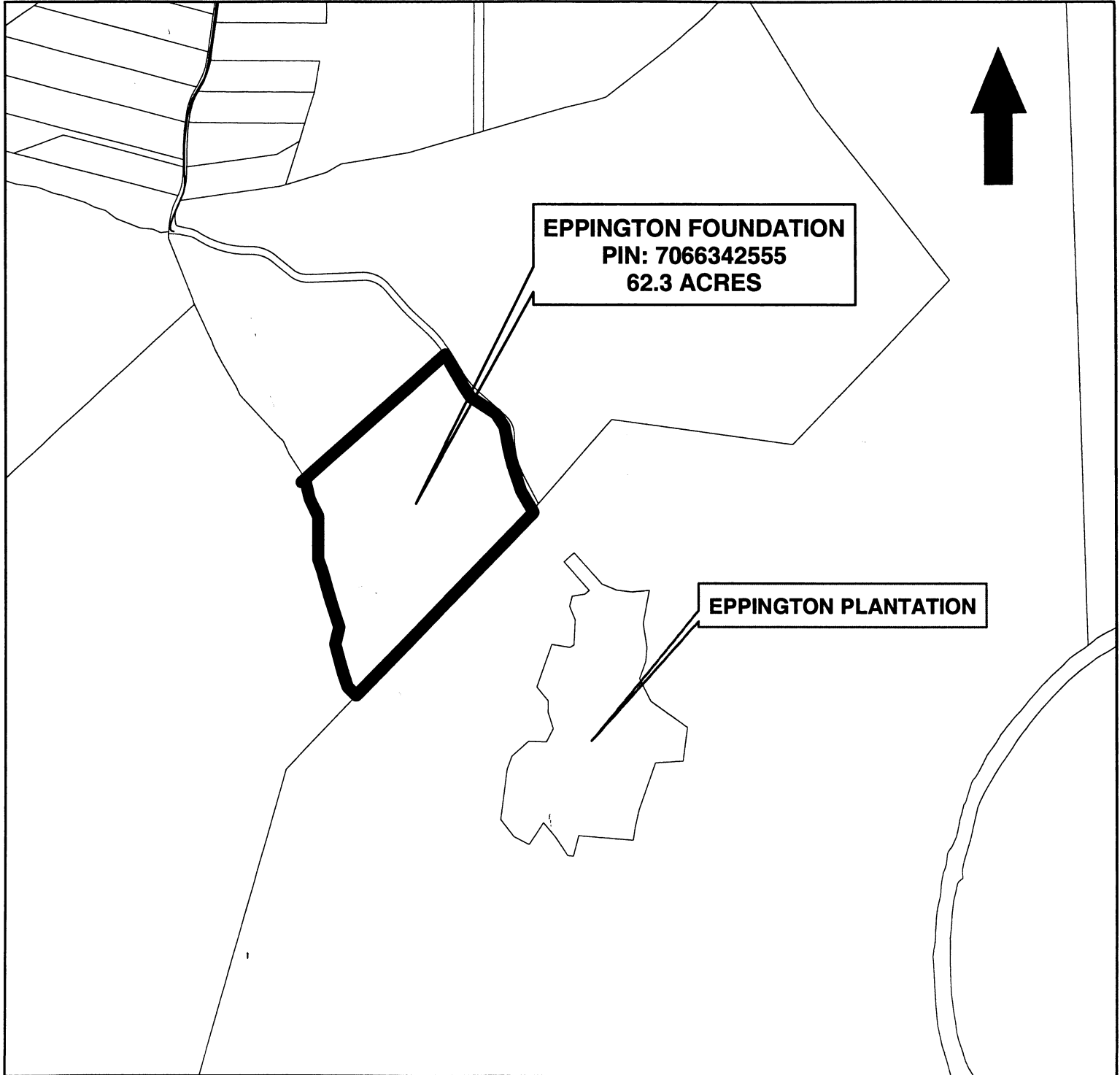
WHEREAS, the Board has determined that the Eppington Foundation meets the requirement for the real property tax exemption that it has requested by reason of its being a non-profit organization which uses the real property for which it is requesting the exemption for historical purposes.

NOW THEREFORE BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

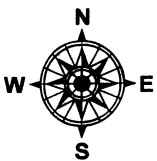
1. The Eppington Foundation is hereby designated a historical organization within the context of Section 6(A)(6) of Article X of the Constitution of Virginia.
2. The real property located in Chesterfield County owned by the Eppington Foundation and described as County Property Tax Parcel ID No. 706634255500000 is used by such organization exclusively for historical purposes on a non-profit basis as set forth in Section 1 of this ordinance and is hereby determined to be exempt from local taxation. This exemption shall be contingent on the continued use of the property in accordance with the purpose for which the organization is designated as exempt in Section 1.
3. This real property tax exemption shall be effective as of January 1, 2006.
4. This ordinance shall not be set out in the County Code but shall be kept on file in the offices of the real estate assessor and commissioner of revenue.
5. This ordinance shall be in effect immediately upon its adoption.

# VICINITY SKETCH

## Public Hearing to Consider the Tax Exemption Request of The Eppington Foundation



Chesterfield County Department of Utilities



000126



1 inch equals 1,129.33 feet



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date: December 14, 2005**

**Item Number: 17.D.**

**Subject:**

Public Hearing to Consider an Ordinance to Amend the Name of the Industrial Development Authority of Chesterfield County to the Economic Development Authority of Chesterfield County

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*LBK*

**Board Action Requested:**

The Industrial Development Authority asks the Board to approve an ordinance amendment to allow the name of the Authority to be changed to the Economic Development Authority of the County of Chesterfield as permitted by Section 15.2-4903(C) of the Industrial Development and Revenue Bond Act. This name change will better reflect the Authority's expanded scope and involvement in the County's economic development activities, beyond that of primarily industrial development in years past.

**Summary of Information:**

The Authority considered this at a meeting on July 7, 2005, and all members present voted in the affirmative for the name change.

Preparer: James G. Dunn

Title: Director, Economic Development

**Attachments:**



Yes



No

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000127

**ORDINANCE TO CHANGE THE NAME  
OF THE INDUSTRIAL DEVELOPMENT AUTHORITY  
OF THE COUNTY OF CHESTERFIELD**

WHEREAS, by ordinance adopted December 2, 1968, the Board of Supervisors of the County of Chesterfield created a political subdivision of the Commonwealth named the Industrial Development Authority of the County of Chesterfield (the "Authority") pursuant to the predecessor provisions of the Industrial Development and Revenue Bond Act (Chapter 49, Title 15.2, Code of Virginia of 1950, as amended) (the "Act"); and

WHEREAS, the Board of Supervisors of the County of Chesterfield desires to change the name of the Authority as permitted by Section 15.2-4903(C) of the Act;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF CHESTERFIELD:

1. The name of the Authority is hereby changed from the Industrial Development Authority of the County of Chesterfield to the Economic Development Authority of the County of Chesterfield.

2. This ordinance shall be in full force and effect from and after its passage as prescribed by law.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
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Page 1 of 1

**Meeting Date:** December 14, 2005

**Item Number:** 17.E.

**Subject:** PUBLIC HEARING: Ordinance to Vacate Portions of Lots 6 and 7,  
within Rivermont Annex

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_

*JBR*

**Board Action Requested:** Adopt an ordinance to vacate portions of Lots 6 and 7,  
within Rivermont Annex, as shown on the attached plat.

**Summary of Information:**

Richie Earl Rickman, Jr. has submitted an application requesting the vacation  
of portion of Lots 6 and 7, within Rivermont Annex. This request has been  
reviewed by staff and approval is recommended.

**District:** Bermuda

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes

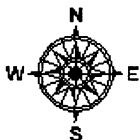
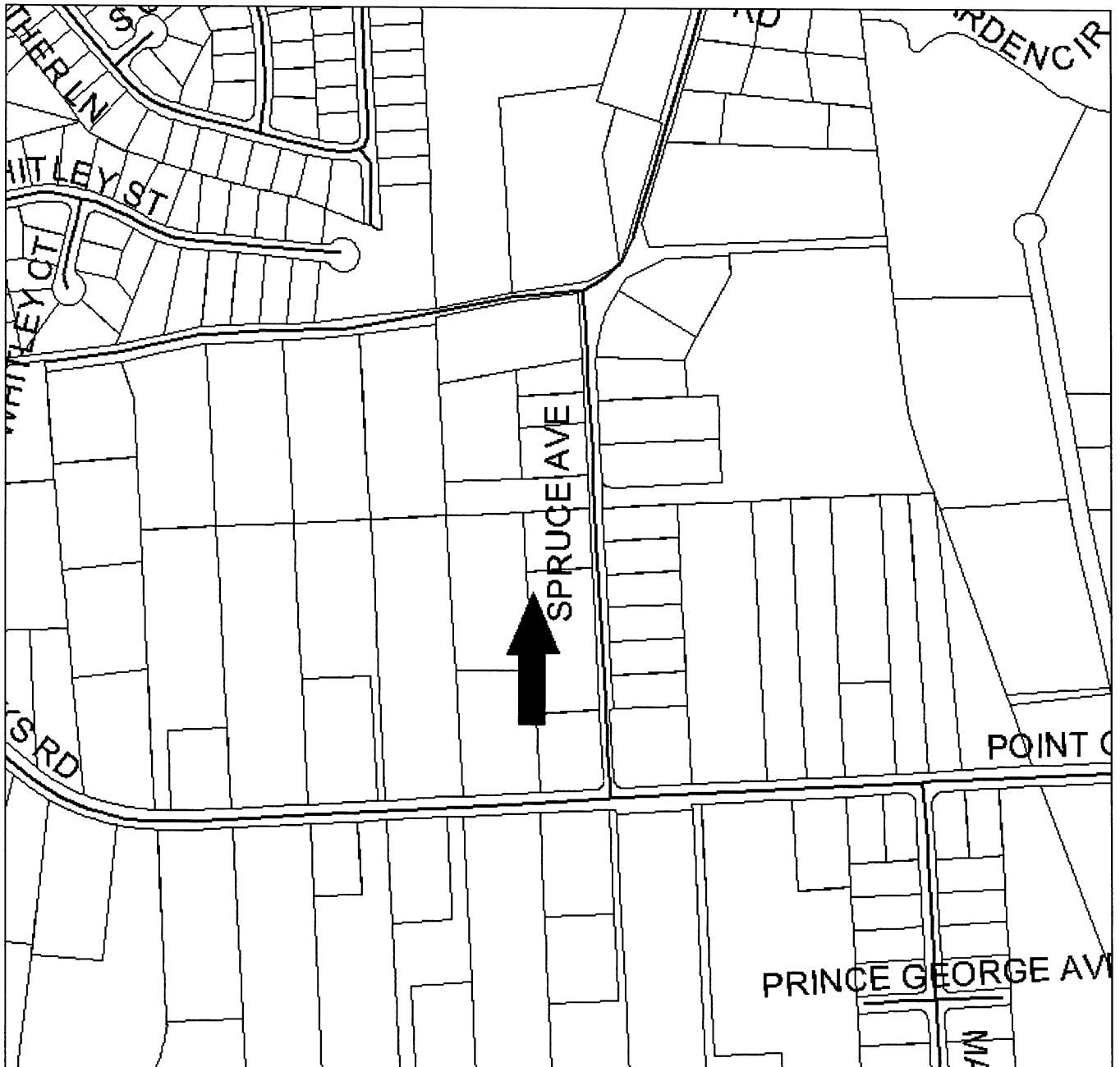


No

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**000129**

# VICINITY SKETCH

**PUBLIC HEARING: ORDINANCE TO VACATE PORTIONS  
OF LOTS 6 & 7 WITHIN RIVERMONT ANNEX**

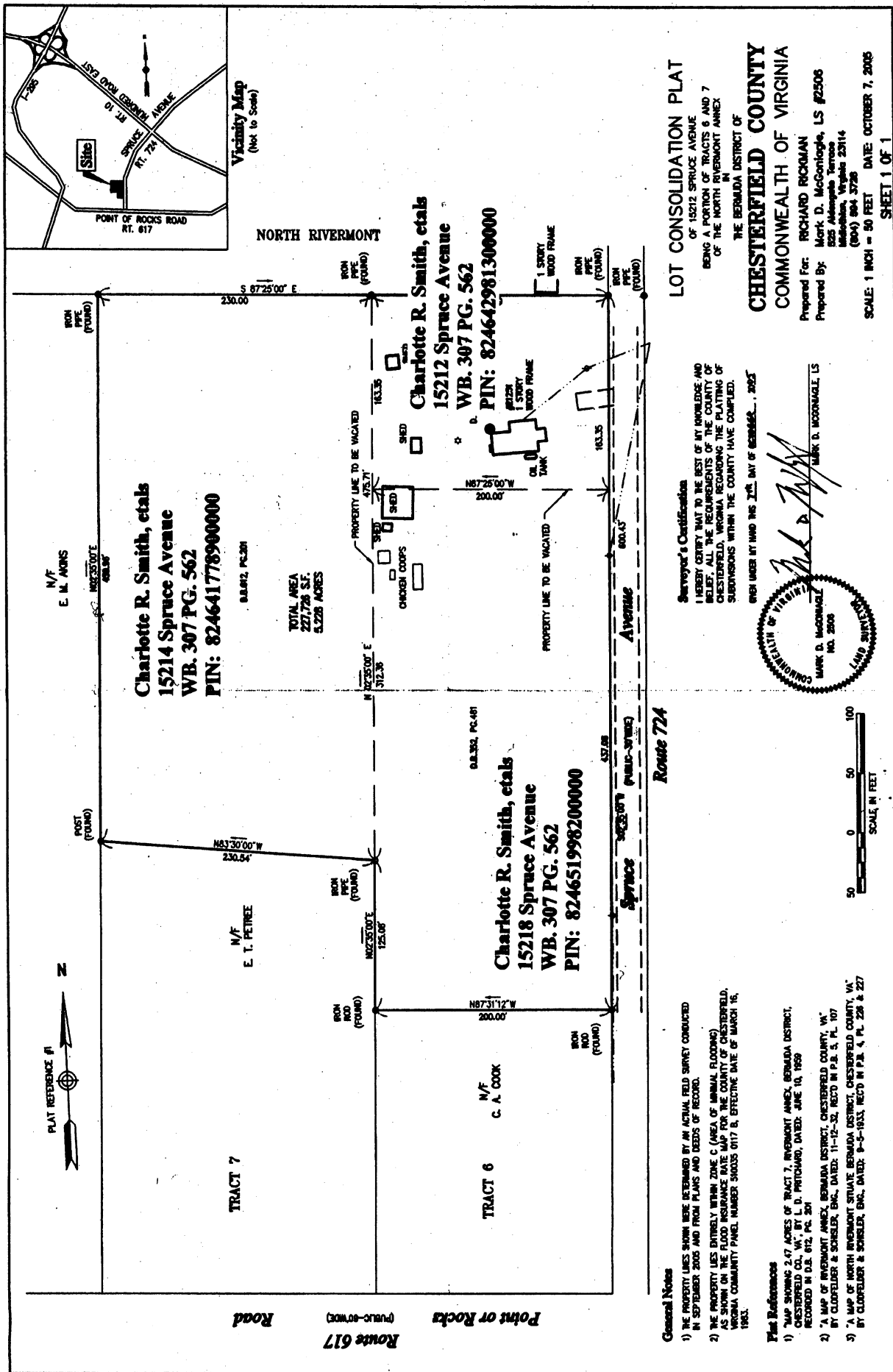


Chesterfield County Department of Utilities



1 inch equals 416.67 feet

000130





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** December 14, 2005

**Item Number:** 17.F.

**Subject:** Public Hearing to Declare Vacant/Abandoned Dilapidated Structures at 11230 Robious Road Blighted

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:**

*LBH*

**Board Action Requested:** Declare the vacant/abandoned dilapidated structures at 11230 Robious Road blighted and authorize expenditure of county funds to demolish the structures on this property.

**Summary of Information:** At the November 15, 2005 Planning Commission meeting a public hearing was held as required by the County Code to determine if the vacant, abandoned and dilapidated structures at 11230 Robious Road were blighted. At the conclusion of the hearing based upon the information presented, the Planning Commission determined that the condition of the dwelling, swimming pool and pool house met the criteria of the County Code and declared the structures blighted. Given the extensive deterioration, the Commission recommended demolition as the appropriate remedy to abate the blight.

This paper requests the board to hold a public hearing in accordance with the County Code to consider declaring these structures blighted and authorize county staff to proceed with demolition of these properties. The Department of Building Inspection has obtained bids and has funds available to contract for the demolition and removal of the structures as well as re-grading of the property.

The staff analysis and recommendations presented to the Planning Commission regarding this property are attached as additional information.

Preparer: William D. Dupler

Title: Building Official

**Attachments:**



Yes



No

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**000132**





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 2 of 2

**Meeting Date: December 14, 2005**

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**Budget and Management Comments:**

This item requests that the Board hold a public hearing to declare the vacant and abandoned structures at 11230 Robious Road blighted and authorize county staff to proceed with demolition. The estimated cost of demolition, regrading, and reseeding is \$12,500. The estimated cost includes removing the pool and refilling the pool area.

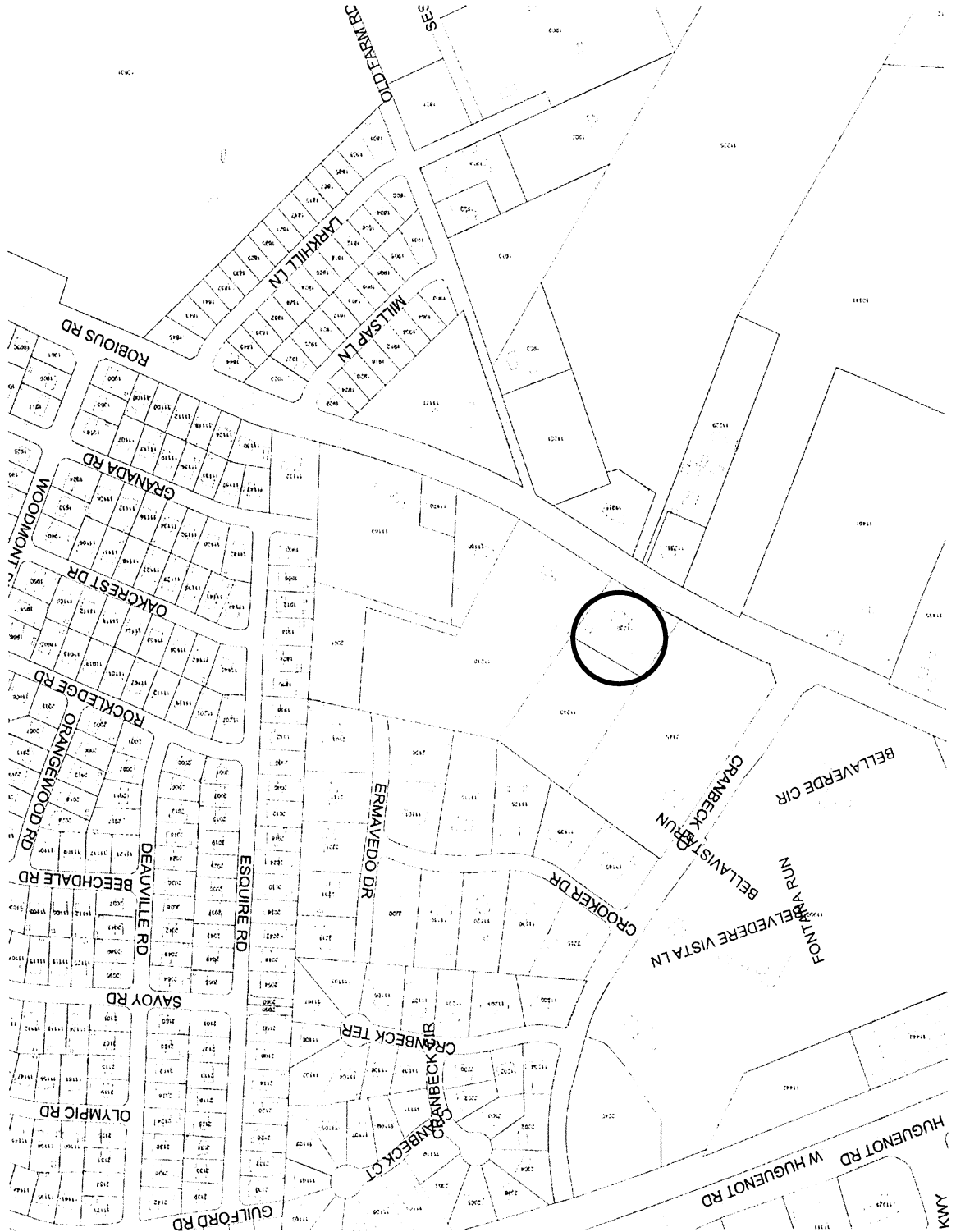
Sufficient funds have been appropriated and are available in the current capital improvement program for the demolition. If demolition is approved the county will be entitled to a lien on the property to recover the costs expended.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

000133

# MAP OF GENERAL AREA



000134

October 12, 2005

STAFF'S  
REQUEST ANALYSIS  
AND  
RECOMMENDATIONS

SPOT BLIGHT DECLARATION  
Midlothian Magisterial District  
11230 Robious Road

REQUEST: Declaration of blight relative to the deteriorated and vacant residential property located at 11230 Robious Road in an Agricultural (A) District

RECOMMENDATION

Staff requests that the Planning Commission find the following:

- A. The property in its current condition is blighted.
- B. The property owner has failed to cure the blight or present a reasonable plan to do so.
- C. The Building Inspection Department's plan to address the blight through demolition of the structures on the property is in accordance with the county's comprehensive plan, zoning ordinance and other applicable land use regulations.

GENERAL INFORMATION

Location:

11230 Robious Road (Tax ID 7427147407)

Existing Zoning:

A

Size:

1.012 acres

Adjacent Zoning:

North – A, South – A and C-3, East – A, West - A

000135

## HISTORY AND SUBSTANTIATION:

The home has been unoccupied since at least 2002, it has been secured (windows and doors boarded up) several times, but due to disrepair and vandalism it is now unsecured. There are large holes in the roof allowing the elements into the structure which has caused the interior to be damaged by water and the basement to flood and consistently retain water. The structural members are decaying due to the exposure to the weather. Due to the abandoned condition of the property, the property invites trespass and the house is continually vandalized causing it to be unsecured. Only a short fence surrounds the pool area. The pool is a hazard and a potential nuisance to children as evidenced by the discarded materials (bottled water, sun tan lotion, bug spray and siphon hoses). People appear to be climbing the fence and using the pool area. The pool is filled with stagnant water and wild life appears to inhabit the pool.

The above condition of the subject property warrants a preliminary determination by the Chesterfield County Building Official to be blighted in accordance with Section 5-7.3 of the County Code Items 1 and 8. A letter stating this determination was sent to the property owners, W. Bruce and Lucinda Wingo on August 4, 2005, (copy attached) requesting a response within 30 days. To date, no response has been received from the property owners.

The Building Inspection Department is unaware of any neighborhood association to contact regarding this property.

Mr. Barber, Chairman of the Board of Supervisors and County Staff have been contacted by numerous residents of the neighborhood requesting something be done to eliminate the blighted condition.

Due to the concerns of the neighborhood regarding the deteriorating condition of the property, the lack of response from the property owners and the abandonment of the subject property, the Building Inspection Department recommends demolition as the remedy to cure the blighted condition.

The Building Inspection Department has determined the cost for the County to repair the structures would greatly outweigh the cost of demolition primarily because of the pervasive damage to the structural members.

This property is not in a historic district or located on any historic register. Furthermore, the County does not intend to acquire this property.

The cost of demolition, regrading and reseeding the lot is estimated to be approximately \$12,500.00. The cost of the demolition also includes removing the pool and filling in the pool area. There are adequate funds available in the Building Inspection CIP funds to demolish the structures. If the demolition of the structures are approved, the County will proceed with the demolition and will be entitled to a lien on the property to recover the cost of the demolition.

**CONCLUSION:**

The Department of Building Inspection requests a determination that the property is blighted, that the owner has failed to cure the blight or present a reasonable plan to do so and that demolition is the appropriate remedy.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
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Page 1 of 1

**Meeting Date:** December 14, 2005

**Item Number:** 17.G.

**Subject:** PUBLIC HEARING: To Consider the Conveyance of Right of Way to the Commonwealth of Virginia

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *[Signature]*

**Board Action Requested:** Approve the conveyance of 0.2303± acres to the Commonwealth of Virginia along Bailey Bridge Road and authorize the Chairman of the Board and County Administrator to sign the deed.

**Summary of Information:**

The Virginia Department of Transportation has requested the conveyance of the right of way to make road improvements for the Bailey Bridge Road Widening Project being administered by the County. Conveyance of county property requires a public hearing.

Approval is recommended.

**District:** Matoaca

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes



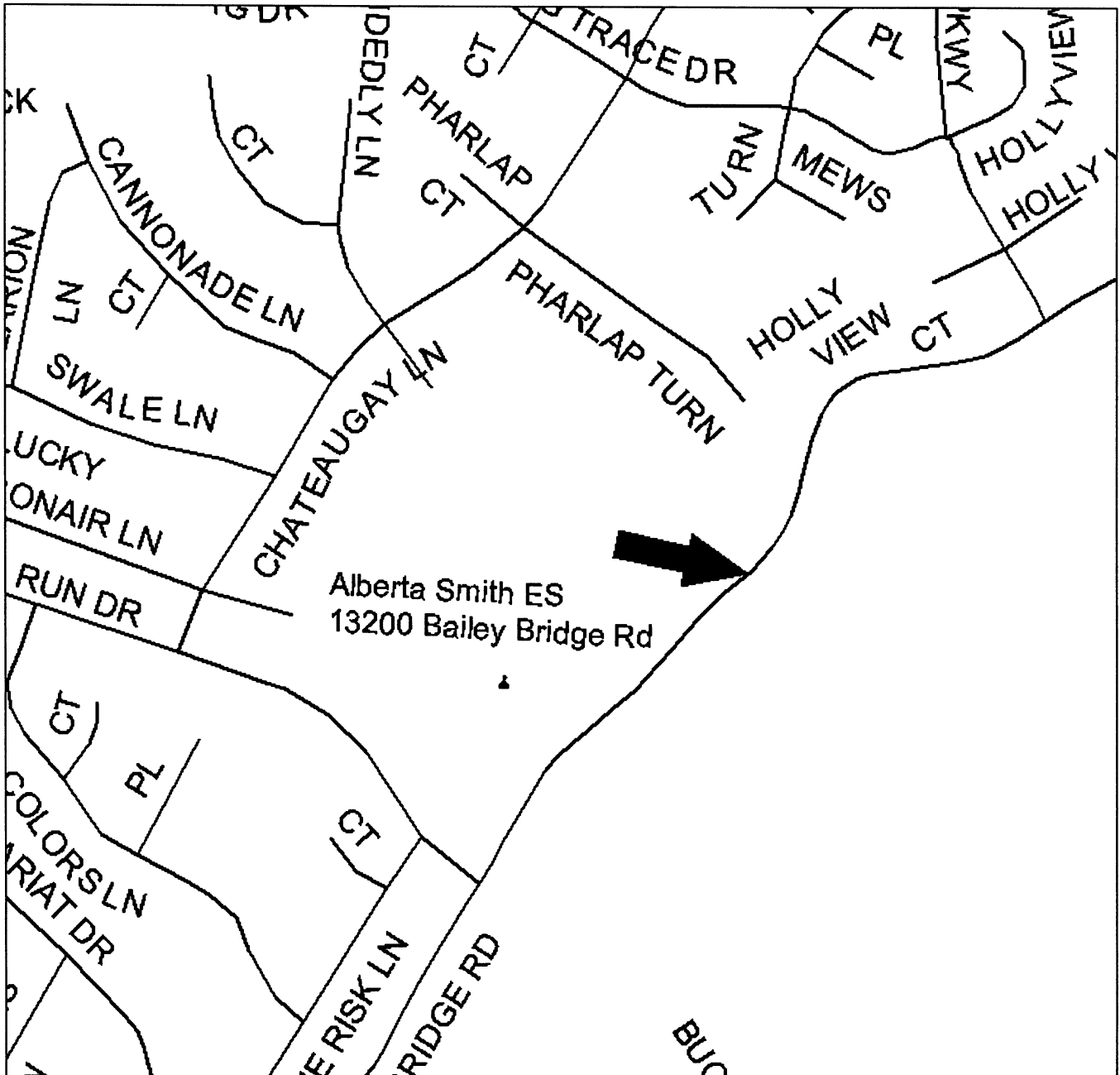
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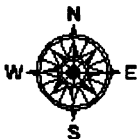
**000138**

## VICINITY SKETCH

PUBLIC HEARING: To Consider the Conveyance  
of Right of Way to the Commonwealth of Virginia



Chesterfield County Department of Utilities



1 inch equals 416.67 feet

000139







**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** December 14, 2005

**Item Number:** 19.

**Subject:**

Adjournment and Notice of Next Scheduled Meeting of the Board  
of Supervisors

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ *LBR*

**Board Action Requested:**

**Summary of Information:**

Motion of adjournment and notice of a regularly scheduled meeting to be  
held on January 11, 2006 at 4:00 p.m.

**Preparer:** Lisa H. Elko

**Title:** Clerk to the Board

**Attachments:**

☐

Yes

☒

No

**# 000141**